The purpose of the Australian Medical Council is to ensure that standards of education, training and assessment of the medical profession promote and protect the health of the Australian community.
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1 About the Australian Medical Council

The Australian Medical Council (AMC) is an independent national standards body which undertakes:

- assessment of international medical graduates
- accreditation of medical schools and specialist medical colleges.

This booklet deals only with the AMC’s assessment of international medical graduates.

1.1 Applications assessment

The Assessment Services Support section of the AMC assesses all pathway applications received:

- to ensure that applications are complete and accurate, and that supporting documents comply with AMC requirements
- to check applicants’ identity and to verify their primary medical qualification through the ECFMG International Credentials Services (EICS).

1.2 Examination administration

The MCQ Section maintains and updates file records of candidates eligible for the AMC CAT MCQ examination. The section works with the Board of Examiners on the structure and standard of the examination. Its functions include:

- scheduling candidates for the CAT MCQ examination
- arranging for examination invigilators in Australia and New Zealand
- liaising with an overseas vendor for all CAT MCQ examinations and examination venues.

The Clinical Examination Section oversees the integrated multidisciplinary structured clinical assessment, which consists of a 16-component multi-station assessment.

The section works with the Board of Examiners on the structure and standard of the Clinical Examination. It also:

- maintains and updates clinical candidate records
- schedules candidates for the clinical examination
- arranges the examination venues
- coordinates the release of AMC certificates.
Overview of AMC assessment pathways

The Australian Medical Council (AMC) assesses the knowledge, clinical skills and professional attributes of overseas-qualified medical practitioners seeking registration to practise medicine in Australia. It has no role in processing applications for registration or in granting registration, which is a function of the Medical Board of Australia.

There are three main assessment pathways:

- Competent Authority Pathway
- Standard Pathway
- Specialist Pathway.

2.1 Competent Authority Pathway

The Competent Authority Pathway is intended for overseas-trained non-specialists, but it is also available to specialists, including general practitioners. If you have passed the examinations or you have completed training through an AMC-designated competent authority, you can apply to the AMC for assessment under this pathway. The AMC-designated competent authorities are:

- General Medical Council (United Kingdom—for the PLAB examination or for graduates of GMC-accredited medical courses in the United Kingdom)
- Medical Council of Canada (LMCC)
- Educational Commission for Foreign Medical Graduates of the United States (USMLE)
- Medical Council of New Zealand (NZREX)
- Medical Council of Ireland (graduates of medical courses in Ireland accredited by the Medical Council of Ireland.

If the AMC is satisfied that you are eligible for this pathway, it issues an Advanced Standing Certificate, which enables you to apply to the Medical Board of Australia for limited registration. Once granted limited registration, you undertake 12 months supervised practice with an accredited provider. If you satisfactorily complete the supervised practice period, the AMC issues your AMC Certificate, which enables you to apply to the Medical Board of Australia for general registration.

For a detailed discussion of this pathway, see section 3.

2.2 Standard Pathway

The Standard Pathway is for IMGs seeking general registration with the Medical Board of Australia. You need to have a primary qualification in medicine and surgery awarded by a training institution listed in the current International Medical Education Directory (IMED) of the Foundation for Advancement of International Medical Education and Research (FAIMER) to be eligible to apply to the AMC for assessment under this pathway. The directory is available on the FAIMER website (www.faimer.org).
The Standard Pathway has two alternative processes leading to the AMC Certificate:

- **Standard Pathway (AMC examinations).** Assessment is by examination only—the AMC CAT MCQ Examination and the AMC Clinical Examination. Most non-specialist applicants will be assessed through this method.
- **Standard Pathway (workplace-based assessment).** Assessment is by examination and workplace-based assessment—the AMC CAT MCQ Examination and workplace-based assessment of clinical skills and knowledge by an AMC-accredited authority. Currently assessment programs in four states have been accredited to pilot workplace-based assessment. As a result, relatively few applicants are assessed through this pathway.

On successful completion of the assessment requirements, you will be issued with the AMC Certificate, which you need to apply for general registration with the Medical Board of Australia.

For a detailed discussion of this pathway, including workplace-based assessment, see section 4. The AMC examinations are discussed in detail in sections 5 and 6.

### 2.3 Specialist Pathway

The **Specialist Pathway** is for applicants in one of the following categories:

- overseas-trained specialists applying for assessment of comparability to the standard of a specialist trained in that specialty in Australia (specialist recognition)
- overseas-trained specialists applying for an area of need position in Australia
- overseas-trained specialists or specialists-in-training wishing to undertake a short period of specialist or advanced training in Australia.

All applicants must have a primary qualification in medicine and surgery from a training institution listed in the current International Medical Education Directory (IMED) of the Foundation for Advancement of International Medical Education and Research. The directory is available on the FAIMER website (www.faimer.org). Specialists applying for an assessment of their comparability for specialist recognition or for an assessment of their suitability for an area of need position must also have satisfied all the training and examination requirements to practise in their field of specialty in their country of training.

Under the **Specialist Pathway (specialist recognition):**

- the AMC assesses your application and required documentation to determine your eligibility to apply
- the relevant specialist medical college assesses your comparability against the criteria for an Australian-trained specialist in the same field of specialty practice and reports the results of its assessment to the AMC.

The outcome of the specialist medical college’s assessment will determine your registration type with the Medical Board of Australia. You may be required to undertake peer review (oversight) or further training or examinations.

For a detailed discussion of this pathway, see section 7.
Under the **Area of Need Specialist Pathway:**

- the AMC assesses your application and required documentation to determine your eligibility to apply
- the specialist medical college assesses your qualifications and relevant experience against the specified requirements of a particular area of need position.

The outcome of the specialist medical college's assessment will determine the type of registration with the Medical Board of Australia.

For a detailed discussion of this pathway, see section 8.

**Specialists-in-training** include both fully qualified specialists and specialists-in-training who are applying for specified training positions or programs in Australia. The AMC’s only role is to verify your medical qualification/s through the ECFMG International Credentials Services (EICS).

For a detailed discussion of the primary source verification process for applicants in the specialists-in-training category, see section 9.

### 2.4 Self-check to determine which pathway to take

The AMC has developed the self-check (Figure 1) to help applicants determine the AMC pathway they may be eligible to apply for. It is a guide only; the AMC will assess your application when you submit it.

You must have been offered a declared area of need position by the relevant state or territory health authority.
### Competent Authority Pathway

1. I have completed my primary medical qualification in a country other than Australia or New Zealand.

2. I have been issued a final or provisional primary medical qualification by my training institution listed in FAIMER IMED (https://imed.faimer.org).

3. I wish to practise medicine in Australia.

4. I comply with the Competent Authority requirements.

If you can say yes to all of the above you may be eligible to apply for the Competent Authority Pathway (p. 7).

### Standard Pathway

1. I have completed my primary medical qualification in a country other than Australia or New Zealand.

2. I have been issued a final or provisional primary medical qualification by my training institution listed in FAIMER IMED (https://imed.faimer.org).

3. I wish to practise medicine in Australia.

4. If you can say yes to all of the above you may be eligible to apply for the Standard Pathway (p. 13).

### Specialist Pathway

1. I have completed my primary medical qualification in a country other than Australia or New Zealand.

2. I have been issued a final or provisional primary medical qualification by my training institution listed in FAIMER IMED (https://imed.faimer.org).

3. I have been issued a specialist medical qualification.

4. I wish to practise medicine in Australia.

5. If you can say yes to all of the above you may be eligible to apply for the Specialist Pathway (p. 39).

### Area of Need Specialist Pathway

1. I have completed my primary medical qualification in a country other than Australia or New Zealand.

2. I have been issued a final or provisional primary medical qualification by my training institution listed in FAIMER IMED (https://imed.faimer.org).

3. I have been issued a specialist medical qualification.

4. I wish to practise medicine in Australia.

5. I have an offer for an Area of Need position in Australia.

If you can say yes to all of the above you may be eligible to apply for the Area of Need Specialist Pathway (p. 45).

### Specialist-in-Training application

1. I have been issued a specialist medical qualification.

2. I have been issued a final or provisional primary medical qualification by my training institution listed in FAIMER IMED (https://imed.faimer.org).

3. I intend to undertake further training in Australia for a short term only (no more than 2 years).

4. I have secured a training position approved by the Medical Board of Australia and the relevant specialist medical college.

5. I require EICS verification for Medical Board of Australia registration purposes.

If you can say yes to all of the above you may be eligible to apply for Specialist-in-training (p. 51).
3 Competent Authority Pathway

The AMC has approved a number of international authorities as competent to assess, for the purposes of medical licensure or registration, the applied medical knowledge and basic clinical skills of international medical graduates (IMGs) to a standard consistent with its assessment processes.

If you completed your training or assessment with an AMC-approved competent authority, you can apply to the AMC for advanced standing towards the AMC Certificate. If granted advanced standing, you undertake a period of workplace-based performance assessment with an AMC-accredited provider while working under supervision.

At the end of the assessment period, on the recommendation of the accredited provider, the AMC issues the AMC Certificate to you. You need the certificate to apply for general registration with the Medical Board of Australia.

3.1 Eligibility

To be eligible for assessment under the Competent Authority Pathway, you must have a primary medical degree from one of the following medical schools:

- a medical school listed in the International Medical Education Directory of the Foundation for Advancement of International Medical Education and Research
- a medical school in the United Kingdom accredited by the General Medical Council
- a medical school in Ireland accredited by the Medical Council of Ireland.

You must have passed all components of the prescribed licensing examination or the accredited medical course and must have completed the prescribed supervised training (internship or equivalent). See Table 1 for details.

You must provide evidence that you have completed the specified period of post-examination or post-training clinical experience in a competent authority country. A period of supervised practice in Australia may substitute for the required period defined in each competent authority model listed in Table 1, provided that it is equivalent to an internship or incorporates periods worked in medicine, surgery and emergency medicine.

The AMC-approved competent authorities and the eligibility requirements for each are shown in Table 1.

Internship positions in Australia are subject to availability and to open competition with Australian graduates. Internship places cannot be guaranteed.
<table>
<thead>
<tr>
<th>Category</th>
<th>Eligibility requirements</th>
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</table>
| Category A | UNITED KINGDOM General Medical Council (GMC)  
Successful completion of the Professional and Linguistic Assessments Board (PLAB) test since 1975  
AND THEN  
Successful completion of Foundation Year 1 or 12 months supervised training (internship equivalent) approved by the GMC in the United Kingdom or another AMC-designated competent authority country |
| Category B | UNITED KINGDOM General Medical Council (GMC)  
Graduation from a medical course conducted by a medical school in the United Kingdom accredited by the General Medical Council  
AND THEN  
Successful completion of Foundation Year 1 or 12 months supervised training (internship equivalent) approved by the GMC in the United Kingdom or another AMC-designated competent authority country |
| Category C | CANADA Medical Council of Canada  
Successful completion of the licentiate examinations of the Medical Council of Canada (LMCC) since 1992 |
| Category D | UNITED STATES Educational Commission for Foreign Medical Graduates  
Successful completion of the United States Medical Licensing Examination Step 1, Step 2 and Step 3 since 1992  
AND  
Successful completion of a minimum of two years of graduate medical education within a residency program accredited by the Accreditation Council of Graduate Medical Education |
| Category E | NEW ZEALAND Medical Council of New Zealand (MCNZ)  
Successful completion of the New Zealand Registration Examination  
AND  
Successful completion of the required rotating internship (four runs accredited by the MCNZ) |
| Category F | IRELAND Medical Council of Ireland  
Graduation from a medical school in Ireland accredited by the Medical Council of Ireland  
AND  
Successful completion of an internship in Ireland (certificate of experience) or in another competent authority country approved by the Medical Council of Ireland |

3.2 Process summary
Figure 2 describes the process for applicants under the Competent Authority Pathway.
3.3 Assessment process
The AMC processes your application for assessment of eligibility for the Competent Authority Pathway (effectively an application for an Advanced Standing Certificate) and checks all associated documentation.

If the AMC is satisfied that you have met all the requirements, it issues an Advanced Standing Certificate to you. The certificate enables you to apply to the Medical Board of Australia for limited registration. Once granted limited registration, you undertake 12 months supervised practice in a hospital-based position or in a general practice position through a provider accredited by the AMC to sign off on workplace-based performance assessments of IMGs in
the Competent Authority Pathway. The Medical Board of Australia defines the supervision and reporting requirements when it grants registration to individual practitioners.

The AMC-accredited provider, if satisfied with your performance, recommends that the AMC issue an AMC Certificate to you. Once the certificate is issued to you, you can apply to the Medical Board of Australia for general registration.

### 3.4 Accredited providers

Only AMC-accredited providers can sign off on the workplace-based performance assessments required under this pathway.

The accredited providers for hospital-based positions are generally the state and territory offices of the Australian Health Practitioner Regulation Agency (AHPRA); however, in New South Wales, Victoria and Western Australia, the accredited providers are, respectively, NSW Health, the Postgraduate Medical Council of Victoria and WA Health, in conjunction with the AHPRA office in each of those states.

For general practice positions, only one provider, the Australian College of Rural and Remote Medicine (ACRRM), has so far been formally accredited. However, the process of accrediting another provider, the Royal Australian College of General Practitioners (RACGP), is progressing, with pilots approved for South Australia, Tasmania and Western Australia.

For further information on the Competent Authority Pathway, including registration requirements and a step-by-step guide to the process for both hospital-based and general practice positions, go to the Medical Board of Australia website ([www.medicalboard.gov.au](http://www.medicalboard.gov.au)).

If you are enrolling in the Competent Authority Pathway for general practice, you should read the detailed information on the ACRRM website ([www.acrrm.org.au](http://www.acrrm.org.au)).

### 3.5 How to apply

Figure 3 gives step-by-step instructions on how to apply to the AMC for assessment of eligibility for the Competent Authority Pathway.
Figure 3  How to apply for the Competent Authority Pathway

Step 1 | Choose how to apply

You can apply online (option A) or you can download, print and submit a paper-based application form from the AMC website (option B).

A  Use the Online Application Wizard (for new applicants only)

B  Download and print the Competent Authority Pathway Application Form from the AMC website (www.amc.org.au)

Important information

If you have applied for assessment eligibility with the AMC before, you must choose option B. Previous applicants for assessment will have received an AMC candidate number.

The Advanced Standing Certificate is a requirement for limited registration.

Step 2 | Complete your application

Complete an application to the Australian Medical Council for your eligibility to be assessed. This will include the following items:

- A completed application form
- A certified copy of your primary qualifications
- Supporting documents (including identification)

Important information

If the medical institution where you obtained your primary and/or specialist medical qualification used a language other than English, you need to provide a full translation by an authorised service with your application.

Step 3 | Submit your application

After you have reviewed your application, submit it to the Australian Medical Council.

Important information

Incomplete applications will result in delays to your assessment and extra fees. Applications cannot be processed without included payment information.
4 Standard Pathway

The Standard Pathway is generally for non-specialist international medical graduates (IMGs) seeking general registration in Australia who do not qualify for the Competent Authority Pathway.

Under this pathway, the AMC conducts two alternative processes leading to the AMC Certificate:

- **Standard Pathway (AMC examinations).** Assessment is by examination only—the AMC CAT MCQ Examination and the AMC Clinical Examination. Most non-specialist applicants will be assessed through this method.

- **Standard Pathway (workplace-based assessment).** Assessment is by examination and workplace-based assessment—the AMC CAT MCQ Examination and workplace-based assessment of clinical skills and knowledge by an AMC-accredited authority. Currently assessment programs in four states have been accredited to pilot workplace-based assessment programs. As a result, relatively few applicants are assessed through this pathway.

You must pass the AMC CAT MCQ Examination—a computer adaptive multiple-choice question examination that tests knowledge of the principles and practice of medicine—before you can be assessed for the clinical component through either the AMC Clinical Examination or through workplace-based assessment by an AMC-accredited authority.

Workplace-based assessment has limited availability. It is still being developed and is available at only six sites as part of a pilot program.

The AMC also verifies the primary qualification of IMGs through the ECFMG International Credentials Services (EICS). EICS verification is mandated under the Health Practitioner Regulation National Law Act 2009 (National Law) for all IMGs seeking registration in any category in Australia.

### 4.1 Eligibility

You can apply for eligibility to be assessed under the Standard Pathway if you meet the following requirements:

- You completed the requirements for the award of your primary qualification at a training institution listed in the International Medical Education Directory (IMED) of the Foundation for Advancement of International Medical Education and Research (FAIMER).

- You were issued with a final or provisional primary qualification by your training institution.

IMED lists international medical schools that are recognised by the appropriate government agency in the countries where they are located.

You should check that your training institution is listed in IMED by accessing the FAIMER website ([www.faimer.org](http://www.faimer.org)).
4.2 Process summary

Figure 4 describes the process for applicants under the Standard Pathway.

4.3 Assessment process

When you apply to the Australian Medical Council (AMC) for a determination of your eligibility for the Standard Pathway, the AMC:

- assesses your application and supporting documentation to ensure that you have met all proof of identity, certification and other requirements (see section 11)
- arranges for primary source verification of your primary medical qualification by the ECFMG International Credentials Service (EICS).
If the AMC determines that you are eligible to proceed through the Standard Pathway, you must first sit for and pass the AMC CAT MCQ Examination. Once you have passed the AMC CAT MCQ Examination, you can apply to sit for the AMC Clinical Examination or, subject to obtaining a suitable position with an accredited employer, undertake workplace-based assessment.

If you pass all assessment components, provide all required documentation as stipulated and have your qualifications verified through the EICS process, the AMC will issue the AMC Certificate to you. You need the AMC Certificate to apply to the Medical Board of Australia for general registration.

4.4 How to apply
Figure 5 gives step-by-step instructions on how to apply to the AMC for assessment of eligibility to proceed with the AMC examinations process, including EICS verification of your primary medical qualification. The instructions apply to all applicants for assessment under the Standard Pathway.

Figure 5 How to apply for the Standard Pathway

<table>
<thead>
<tr>
<th>Step 1</th>
<th>Choose how to apply</th>
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<tr>
<td>A</td>
<td>Use the Online Application Wizard (for new applicants only) <a href="https://portal.amc.org.au/signup">https://portal.amc.org.au/signup</a></td>
</tr>
<tr>
<td>B</td>
<td>Download and print the Standard Pathway Application Form from the AMC website <a href="http://www.amc.org.au">www.amc.org.au</a></td>
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**Important information**
If you have applied for assessment eligibility with the AMC before, you must choose option B. Previous applicants for assessment will have received an AMC candidate number.

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<tr>
<th>Step 2</th>
<th>Complete your application</th>
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<tr>
<td>Complete an application to the Australian Medical Council for your eligibility to be assessed. This will include the following items:</td>
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<tr>
<td>Standard Pathway application form</td>
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<tr>
<td>Supporting documents (including your primary medical qualification)</td>
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<tr>
<td>See Section 11 for information on EICS verification</td>
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<tr>
<td>See Section 12 for information on supporting documentation requirements</td>
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**Important information**
Incomplete applications will result in delays to your assessment and will incur a fee.
Step 3 | Review your application before you submit it

Before you submit your application, check that you have completed each section and have your application signed and witnessed.

**Important information**

If the language used at the medical institution where you obtained your primary medical qualification was not English, you will need to provide a full translation through an authorised service.

Ensure that your application has been witnessed by an eligible witness, and that your supporting documentation has been certified correctly by the same witness.

See Section 12 for more information on certification and eligible witnesses.

---

Step 4 | Submit your application

Once your application has been reviewed, submit it to the Australian Medical Council.

**Important information**

Applications cannot be processed without included payment information.

Evidence of your primary medical qualification is required by the AMC with your application and supporting documentation. You cannot be assessed if you do not include it. All documents in support of your application must be clearly legible.

---

Step 5 | Receive receipt of your application

Once the AMC has received your application, you will receive an automatically generated email indicating that the AMC has received your application. This is prior to your application being reviewed.

---

Step 6 | Receive notification of your application’s status

Once the AMC has reviewed your application, you will receive an email notification of the outcome. You will receive one of the following status outcomes for your application (see the Terminology section for an explanation of terms):

- Incomplete/Ineligible
- Conditional
- Provisional
- Complete/Eligible

If your notification email indicates that you are complete/eligible, conditional or provisional, you can apply for an AMC CAT MCQ examination.
4.5 AMC examinations

The AMC examinations are set at the level of attainment of medical knowledge, clinical skills and attitudes required of newly qualified graduates of Australian medical schools who are about to begin intern training. They consist of a computer adaptive test (CAT) multiple-choice question (MCQ) examination and a clinical examination:

- **The AMC CAT MCQ Examination** tests knowledge of the principles and practice of medicine in the fields of general practice, internal medicine, paediatrics, psychiatry, surgery, and obstetrics and gynaecology. It focuses on essential medical knowledge involving understanding of the disease process; clinical examination and diagnosis; and investigation, therapy and management. For a detailed discussion of the examination, see section 1.

- **The AMC Clinical Examination** assesses clinical skills in medicine, surgery, obstetrics, gynaecology, paediatrics and psychiatry. It also assesses ability to communicate with patients, their families and other health workers. For a detailed discussion of the examination, see section 1.

You must pass the AMC CAT MCQ Examination before you can apply for the AMC Clinical Examination.

4.6 Workplace-based assessment

Some IMGs in the Standard Pathway can have their clinical skills and knowledge assessed in the workplace by AMC-accredited authorities as an alternative to the AMC Clinical Examination. However, the program currently has limited availability, with five pilot assessment programs available. The AMC is not responsible for securing employment for workplace-based assessment.

Workplace-based assessment of your performance in everyday clinical practice in the Australian healthcare setting tracks your progress in integrating clinical knowledge and skills as a basis for safe and effective clinical judgments and decision making. It also assesses how well you deal with patients and whether you work productively in a team of healthcare professionals.

The content and the assessment standard of accredited workplace-based assessment programs are approved by the AMC and overseen by members of the AMC Board of Examiners, who ensure that the format and content of the assessments are consistent with the required standard.

The assessment methods for workplace-based assessment programs are rigorous and structured. Disciplines covered include medicine and surgery; obstetrics and gynaecology; paediatrics; and psychiatry.

4.6.1 Eligibility

Before you can take part in a workplace-based performance assessment, you must have passed the AMC CAT MCQ Examination and been granted limited registration by the Medical Board of Australia. You need limited registration to be employed in an approved clinical position for workplace-based assessment.
4.6.2 Process summary

Figure 6 summarises the workplace-based assessment process from the point where you have passed the CAT MCQ examination and have been granted limited registration.

4.6.3 Accredited assessment programs

Workplace-based assessment programs must be accredited by the AMC. To date, accredited workplace-based assessment programs are available in four states on a pilot basis at the sites shown in Table 2.
Table 2  
AMC-accredited workplace-based assessment program providers

<table>
<thead>
<tr>
<th>Program provider</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goulburn Valley Health</td>
<td>Shepparton, Victoria</td>
</tr>
<tr>
<td>John Hunter Hospital</td>
<td>Newcastle, New South Wales</td>
</tr>
<tr>
<td>Launceston General Hospital</td>
<td>Launceston, Tasmania</td>
</tr>
<tr>
<td>Bunbury Hospital</td>
<td>Bunbury, Western Australia</td>
</tr>
<tr>
<td>Hollywood Private Hospital and Joondalup</td>
<td>Nedlands and Joondalup, Western</td>
</tr>
<tr>
<td>Health Campus</td>
<td>Australia</td>
</tr>
</tbody>
</table>

4.6.4 Applying for a place

To apply for a workplace-based assessment program, you first need to contact the relevant workplace-based assessment manager at the site where you intend to work or are already working. The authority will explain the selection and application process and any additional requirements before offering you a place in the assessment program. Some authorities require you to undertake a pre–workplace-based assessment program in addition to meeting the AMC's eligibility requirements.

The accredited authority has the final responsibility for offering places in its workplace-based assessment program. The AMC has no role in securing employment for workplace-based assessment.
5 AMC CAT MCQ Examination

The AMC Computer Adaptive Test (CAT) MCQ Examination is a computer-administered fully integrated multi-choice question examination delivered in one 3.5 hour session in examination centres worldwide.

The examination consists of 150 A-type MCQs (one correct response from five options)—120 scored items and 30 (non-scored) pilot items. You are expected to complete all 150 items and must complete the 120 scored items. Failure to complete all 120 scored items in the examination may lead to insufficient information for a reliable determination of your ability and therefore a result on the AMC adaptive scale. The examination result is recorded as ‘Fail—Insufficient data to obtain result’.

The content blueprint (the number of questions on each patient group) for the examination follows.

<table>
<thead>
<tr>
<th>Patient groups</th>
<th>Adult Health (Medicine)</th>
<th>Adult Health (Surgery)</th>
<th>Women's Health (Obs/Gyn)</th>
<th>Child Health</th>
<th>Mental Health</th>
<th>Population Health</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>35</td>
<td>25</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>120</td>
</tr>
</tbody>
</table>

The CAT MCQ Examination Specifications (http: amc.org.au/index.php/pub/downloads) booklet gives more information on the computer adaptive testing (CAT) blueprint and format.

5.1 How to apply

You apply to the AMC for authorisation to schedule for a CAT MCQ examination event, either online or by requesting a paper form. You will be issued with a 12-month authorisation to schedule for one CAT MCQ examination event covered in that 12-month period.

Apply online at https://candidates.amc.org.au/users/login.

Request a CAT MCQ Examination Form by emailing mcq@amc.org.au.

Figure 7 gives step-by-step instructions on applying for the CAT MCQ examination.

Figure 7 How to apply for the AMC CAT MCQ Examination

---

**Step 1 | Apply for CAT MCQ examination authorisation**

- You can apply online (option A) or you can request for a paper-based application form (option B).

  A. Use the candidates portal to apply online (https://candidates.amc.org.au/login)

  B. Request a CAT MCQ examination application form by email (mailto:mcq@amc.org.au)
5.2 Payment assistance

You can apply for assistance through the Assessment Subsidy for Overseas Trained Professionals Program (ASDOT) for only one CAT MCQ examination event. You can apply for an authorisation to schedule for an examination once your application for ASDOT assistance has been processed and approved.

You must submit to the AMC both the CAT MCQ Examination Form: Application for Authorisation to Schedule for a CAT MCQ Examination Event and the original ‘Agreement to Pay’ letter. The Agreement to Pay letter will identify the examination event authorised for payment.

The following conditions apply to ASDOT funding:

- ASDOT funding is only available to candidates scheduling for examination events held in Australian venues.
- The ASDOT ‘Agreement to Pay’ letter will identify the examination event authorised for payment.
- Candidates must schedule for the examination event identified on the Agreement to Pay letter before the event’s closing date. A candidate who cannot schedule for the event identified should contact Australian Education International to discuss options. The ASDOT eligibility criteria must be met if an alternative CAT MCQ event will be applied for. The candidate will need to notify the AMC of the outcome.
If a candidate does not show for the CAT MCQ examination event or cancels from the event after the closing date, the AMC will claim full payment from the ASDOT program and the candidate will forfeit further ASDOT funding for a CAT MCQ examination event.

Information on ASDOT assistance is available on the Australian Education International (AEI) website (www.aei.gov.au).

5.3 Events and dates
Pearson VUE provides the venues for the AMC CAT MCQ Examination and controls the online scheduling for AMC candidates to obtain an examination event appointment.

The 12-month authorisation allows you to select the most suitable CAT MCQ examination event. You can change examination events and venues without penalty before the closing date for the event, but no changes will be allowed after the closing date.

5.3.1 Scheduling
Once you have received an email from Pearson VUE confirming your authorisation, you may schedule for an AMC CAT MCQ examination event by selecting one of the following options:

- Pearson VUE online candidate scheduling system
- Pearson VUE Contact Centres.

You can schedule into only one of the CAT MCQ examination events covered in your authorisation. Some examination venues have very limited seat capacity, so places are allocated on a first come, first served basis. It is vital that you schedule immediately after you have received your authorisation notification.

Once you have scheduled your examination event with Pearson VUE, the AMC will email you an official AMC placement letter. This letter may be helpful for obtaining a travel visa (if required).

The ‘How to Schedule’ Guide provides further information on how to confirm CAT MCQ examination events and venues with Pearson VUE. It can be downloaded from the AMC website (www.amc.org.au/).

5.3.2 Rescheduling or cancelling
You may change or cancel your CAT MCQ examination event or venue selection before the event closing date, provided there is a seat available in your preferred venue. No applications for cancellation or rescheduling will be accepted after the closing date. If you do not cancel or reschedule before the closing date you will forfeit your authorisation and payment.

The AMC will accept a cancellation of an authorisation only in exceptional circumstances.

Exceptional circumstances include:

- a medical illness or injury which prevents a candidate from sitting a CAT MCQ examination within their 12-month authorisation period—documentary evidence in the form of a medical certificate is required
- domestic circumstances which prevents a candidate from sitting a CAT MCQ examination within their 12-month authorisation period—documentary evidence in the
form of a statutory declaration or affidavit stating why you are unable to sit a CAT MCQ examination within your 12-month authorisation period is required.

You must send the documentary evidence to the AMC attached to the Cancellation of Authorisation form. To obtain this form, send a request to mcq@amc.org.au.

5.3.3 Dates
The available CAT MCQ examination dates are listed on the AMC website: www.amc.org.au.

5.3.4 Special examination events (non-Saturday)
AMC CAT MCQ examination events are offered at Australian venues only and are conducted on specified Saturdays throughout the year. Because the religious beliefs of some candidates prevent them from participating on a Saturday, special events are held twice yearly on weekdays in May and November.

If participation on a Saturday conflicts with your religious practice, contact us at mcq@amc.org.au to arrange to sit a weekday session. You will need to submit documentary evidence in support of your case for special scheduling.

5.3.5 Proof of identity requirements
You must provide two forms of identity (ID) documentation to enter the examination venue:

- The primary identity document must contain your photograph and signature.
- The secondary identity document must contain your signature.

Acceptable primary ID documents (photo and signature) include:

- drivers licence
- passport
- state/county identification card
- alien registration card (green card, permanent residents visa).

Standard secondary ID documents (signature) include:

- credit card, bank/ATM card
- US social security card
- any primary ID as listed above.

Both your primary and secondary ID documents must contain your signature, and your primary ID document must also contain your photograph.

You will be required to present your ID documentation at reception. Failure to do so may result in your being denied entry to the examination.

You must complete the biometrics process to confirm your identification. You will not be allowed in the examination room until the process is complete. The biometrics procedure steps are:

1. You provide the required primary and secondary ID documentation.
2. Testing centre staff check your ID documentation.
3. Testing centre staff capture your signature and verify that signatures match.
4. Testing centre staff capture your photograph.
5. Testing centre staff usher you to examination room.

You need to have your primary and secondary ID documentation with you when seated at a computer to be admitted to the examination.

The AMC no longer issues ID entrance tickets to candidates. All candidates must complete the biometrics process to confirm their identification.

5.4 Venues
AMC CAT MCQ examination events are held in Australia and at various venues in other countries. The examination events held in Australia and New Zealand (Table 3) are large-scale events, with only one appointment time. However, a number of examination events held in countries other than Australia and New Zealand (Table 4) may have multiple appointment times depending on the regulations of the Pearson VUE centre. You should check the confirmation notice forwarded by Pearson VUE to note the appointment time. At all venues, candidates must arrive at least 30 minutes before the appointment time.

Table 3  CAT MCQ examination venues in Australia and New Zealand

<table>
<thead>
<tr>
<th>City</th>
<th>State/Province</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adelaide</td>
<td>South Australia</td>
<td>Australia</td>
</tr>
<tr>
<td>Auckland</td>
<td>North Island</td>
<td>New Zealand</td>
</tr>
<tr>
<td>Brisbane</td>
<td>Queensland</td>
<td>Australia</td>
</tr>
<tr>
<td>Canberra</td>
<td>Australian Capital Territory</td>
<td>Australia</td>
</tr>
<tr>
<td>Hobart</td>
<td>Tasmania</td>
<td>Australia</td>
</tr>
<tr>
<td>Melbourne</td>
<td>Victoria</td>
<td>Australia</td>
</tr>
<tr>
<td>Perth</td>
<td>Western Australia</td>
<td>Australia</td>
</tr>
<tr>
<td>Sydney</td>
<td>New South Wales</td>
<td>Australia</td>
</tr>
</tbody>
</table>
Table 4  CAT MCQ examination venues outside Australia and New Zealand

<table>
<thead>
<tr>
<th>City</th>
<th>State/Province</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athens</td>
<td></td>
<td>Greece</td>
</tr>
<tr>
<td>Bangalore</td>
<td>Karnataka</td>
<td>India</td>
</tr>
<tr>
<td>Bangkok</td>
<td>Central Province</td>
<td>Thailand</td>
</tr>
<tr>
<td>Beijing</td>
<td>Beijing</td>
<td>China</td>
</tr>
<tr>
<td>Chennai</td>
<td>Tamil Nadu</td>
<td>India</td>
</tr>
<tr>
<td>Chiyoda-Ku</td>
<td>Tokyo</td>
<td>Japan</td>
</tr>
<tr>
<td>Frankfurt</td>
<td>Hesse</td>
<td>Germany</td>
</tr>
<tr>
<td>Guangzhou</td>
<td>Guangdong</td>
<td>China</td>
</tr>
<tr>
<td>Hong Kong</td>
<td>Hong Kong</td>
<td>China</td>
</tr>
<tr>
<td>Hyderabad</td>
<td>Andhra Pradesh</td>
<td>India</td>
</tr>
<tr>
<td>Istanbul</td>
<td>Istanbul</td>
<td>Turkey</td>
</tr>
<tr>
<td>London</td>
<td></td>
<td>United Kingdom</td>
</tr>
<tr>
<td>Madrid</td>
<td>Madrid</td>
<td>Spain</td>
</tr>
<tr>
<td>Manila</td>
<td>Metro Manila</td>
<td>Philippines</td>
</tr>
<tr>
<td>Mumbai</td>
<td>Daman and Diu</td>
<td>India</td>
</tr>
<tr>
<td>New Delhi</td>
<td>National Capital Territory of Delhi</td>
<td>India</td>
</tr>
<tr>
<td>Paris</td>
<td></td>
<td>France</td>
</tr>
<tr>
<td>Seoul</td>
<td>Hanju</td>
<td>Korea</td>
</tr>
<tr>
<td>Shanghai</td>
<td>Shanghai</td>
<td>China</td>
</tr>
<tr>
<td>Singapore</td>
<td></td>
<td>Singapore</td>
</tr>
<tr>
<td>Taipei</td>
<td>Taiwan</td>
<td>China</td>
</tr>
<tr>
<td>Tel Aviv</td>
<td>Gush Dan</td>
<td>Israel</td>
</tr>
</tbody>
</table>

5.5  Procedures

5.5.1  Personal items
Do not bring the following items to the CAT MCQ examination event:

- tissues (e.g. Kleenex)
- paper of any kind
- pens/pencils
- rulers.

Mobile phones must be switched off and placed in the allocated area of the room.

Bags must be placed in the allocated area of the room.

Food and drinks are not allowed in the computer examination room.

The AMC will provide writing paper/whiteboard and a pen for making notes. The writing paper/whiteboard will be collected by examination supervisors at the completion of the examination.
Family members are not allowed to wait in the examination venue. They must wait outside the building of the examination venue.

Candidates undertaking the AMC CAT MCQ examination event must review the information in the CAT MCQ Examination Specifications booklet, which is available on the website: www.amc.org.au.

5.5.2 Conduct of candidates
You are expected to conduct yourself courteously in examinations, in correspondence and in personal contact with examiners, employees or agents of the AMC. If you do not comply with the instructions of an examination supervisor or if your conduct is disruptive or is considered by the AMC to have been outside the bounds of reasonable and decent behaviour you may be debarred from continuing with the examination.

You may not use any books or examination material in the examination. If you are found to be giving, receiving or recording information during an examination, you will not be permitted to continue in the examination and may forfeit your eligibility to sit future AMC examinations.

Under Australian law, copyright of all examination materials rests with the Australian Medical Council. No part of any examinations may be reproduced, stored or transmitted by any means.

Any attempt to reproduce examination materials will be considered a breach of examination procedures and constitutes a breach of Australian copyright law. The AMC Board of Examiners will investigate any such breaches and the AMC may take action against individual candidates that may include:

- withholding or cancellation of the results of the candidate involved
- suspension of candidature for a period to be determined
- termination of eligibility to sit future AMC examinations for the purposes of registration
- reporting breaches of examination rules to the Medical Board of Australia
- legal action to recover the cost of the examination material involved.

While the AMC provides examination venues to candidates undertaking the examination process, it does not provide ‘prayer rooms’ for candidates on the day of the examination. If you require a quiet place, you must make your own arrangements. The examination cannot be delayed for the observance of religious requirements. You will be in breach of the examination process if you remain in the examination venue when directed to leave.

5.5.3 Technical issues
As the AMC CAT MCQ Examination is computer-administered, the AMC and the computer vendor will make every effort to ensure a smooth and orderly examination administration. However, the AMC will take into account extraordinary circumstances beyond its control, such as a significant power outage, computer malfunctions or network difficulty.

Where technical issues prevent a candidate from completing the examination under standard conditions, the AMC Board of Examiners may review the results of the quality assurance procedures and the statistical analyses of candidate responses to determine whether the results obtained by a candidate reliably reflect their true level of ability. The Board of
Examiners may also order a new examination to be undertaken. No additional examination fee will be charged.

The AMC will not be responsible for any other costs associated with the examination, including travel costs.

5.6 Preparation
The AMC has produced several publications, not only to assist international medical graduates to prepare for the AMC examinations, but also as an essential tool for clinical practice.

You can purchase AMC textbooks from our online store and view other helpful publications in the suggested reading list.

As part of your preparation for the CAT MCQ examination, you should:

- attempt the MCQ Online Trial Examination (www.amc.org.au/index.php/ass/catex/mcq-trial#).

See section 5.9 for information on the online trial examination.

5.7 Results
The AMC CAT MCQ Examination results are processed and issued by the AMC and not Pearson VUE.

The candidate numbers of all candidates who obtained a pass in the CAT MCQ examination event will be published on the AMC website. They are published approximately four weeks after the examination and will remain for a period of four weeks, after which time they will be removed.

The AMC will send the AMC examination results (AMC results letter and candidate feedback sheet) to candidates by mail to the address recorded on the candidate tracking system.

If your address has changed, please inform the AMC one week before the date allocated to mail out results, by calling the AMC Call Centre at +61 2 6270 7878, or by completing a Notification of Change of Address Form, available from the website: www.amc.org.au.

5.8 Process summary
Figure 8 summarises the process for applying and scheduling for the CAT MCQ examination.
Figure 8  CAT MCQ application and scheduling: process summary

Do you have an AMC candidate number?

NO

Yes

Have you submitted all the documentation requested to be eligible to sit a CAT MCQ Examination event?

NO

Yes

You can now apply for a CAT MCQ Examination Authorisation.

NO

Request a CAT MCQ Examination Application form by emailing mcq@amc.org.au

Use the candidates portal (https://candidates.amc.org.au)

NO

Yes

You will receive an acknowledgement email confirming that your application and payment has been received by the AMC, including a receipt listing all CAT MCQ examination events covered in your authorisation and a scheduling guide

Do you have a Pearson VUE account from a previous CAT MCQ Examination event?

NO

Pearson VUE will send you authorisation details by email

Use your existing Pearson VUE account details as previously provided

YES

You can now confirm your preferred CAT MCQ examination event and venue with Pearson VUE

Do you want to schedule by using the Pearson VUE online scheduling system?

NO

Contact the Pearson VUE Call Centre by telephone (http://www.pearsonvue.com.au/contact)

Use the Pearson VUE online scheduling system

YES

You can change between examination events and venues, provided you do so before the closing date. You can only schedule into one CAT MCQ examination event. View all CAT MCQ Examination important dates

Pearson VUE will send you a confirmation notice for the CAT MCQ Examination event by email, including date, venue address and ID requirements

The AMC will send you an official AMC placement letter by email – this letter can be used for visa applications etc.

Sit the CAT MCQ examination event.

Note: The AMC processes, confirms and mails all candidate results

PASS

You may either apply for the clinical examination or undertake workplace-based assessment

FAIL

Reapply for CAT MCQ Authorisation

Full eligibility status: CAT MCQ results will be mailed to you

Provisional status: CAT MCQ results will be mailed to you

Conditional status: CAT MCQ results will be withheld

You cannot receive results or schedule for any further AMC examinations. Contact the AMC Call Centre to find out what documentation is outstanding.

Download the Clinical Examination Application Form from the AMC website

See Section 4.6 for information on workplace-based assessment
5.9 MCQ trial examination

The AMC MCQ Trial Examination includes a selection of 50 multiple-choice questions from the AMC *Handbook of Multiple Choice Questions*, which can be purchased from the online store (https://store.amc.org.au). The standard of the examination is set at the level of a graduating Australian medical student.

The price to access the trial examination is AUD25.

You access the examination from the website at:


The requirements for the AMC MCQ Trial Examination are as follows:

6. You must complete the examination within 83 minutes.
7. You cannot close the browser window.
8. You cannot pause the examination process.
6 AMC Clinical Examination

The AMC Clinical Examination is an integrated multidisciplinary structured clinical assessment consisting of a 16-component multistation assessment. It assesses clinical skills in medicine, surgery, obstetrics, gynaecology, paediatrics and psychiatry. It also assesses ability to communicate with patients, their families and other health workers.

If you have passed the AMC MCQ Examination, you are eligible to apply for the AMC Clinical Examination provided that your eligibility status is not conditional. For an explanation of terms such as conditional, see the terminology section at the end of this booklet.

The AMC has grouped the clinical examination into four separate series per year, with specified examination periods and defined closing dates. The specified periods for clinical examinations are provisional, as final dates and centres for examinations are subject to negotiation with participating venues.

Examinations are held in Sydney, Melbourne, Adelaide and Brisbane. Occasionally, examinations are also held in other cities within Australia. Candidates should refer to Examination events and dates, which specifies which centres are available in any given series.

Clinical examinations are conducted on specified Saturdays throughout the year, due to limitations on the availability of suitable clinical examination venues.

The AMC is aware that holding clinical examinations on Saturdays may create difficulties for some candidates due to their religious convictions. If you believe that you fall into this category, you should contact the clinical examinations section of the AMC about alternative arrangements for scheduling. As alternative venues are very limited, you will need to submit documentary evidence in support of your case for special scheduling.

You may only apply for one examination series at a time. Therefore, if you have been scheduled for a clinical examination, you may not lodge an application for another series before you have received the results of the scheduled examination.

6.1 Events and dates

The available clinical examination dates and venues, along with the closing date for scheduling, are shown on the website: www.amc.org.au.

6.2 How to apply

You can apply for the clinical examination online through the candidates portal (https://candidates.amc.org.au) or you can download the Clinical Examination Application Form from the website: www.amc.org.au.

The AMC will send you an email confirming that it has received your application.

Candidates who have already lodged a Clinical Examination Application Form for a particular series by email, fax or post are not required to lodge another application online for the same series.
Figure 9 is a step-by-step guide on applying for the AMC Clinical Examination.

For further information, email clinical@amc.org.au.

6.3 Scheduling
Candidates are scheduled into a particular centre immediately after the closing date of each series. You will be notified of whether you have been successful in gaining a clinical position approximately 10 days after the closing date for the series for which you applied.

The AMC cannot guarantee to place applicants in their preferred centre, although it will endeavour to do so wherever possible.

Where the number of applications for clinical examination places in a specific examination series exceeds the availability of examination places, the AMC will take into consideration the following factors:
• first attempt clinical examination candidates
  – will have priority over repeat attempt candidates
  – will be ranked in merit order based on their overall score in the MCQ examination
  – with a longer wait time between passing the MCQ examination and attempting the
    clinical examination will have priority over those with a shorter wait time
• repeat attempt clinical examination candidates
  – with fewer repeat attempts will have priority over candidates with a higher number of
    repeat attempts, subject to the wait time between attempts
  – with a longer wait time between attempts will have priority over those with a shorter
    wait time.

The aim of this approach is to ensure that all candidates have an opportunity to complete the
clinical examination as quickly as possible.

6.4 Format
You will rotate through a series of 20 stations—four stations are rest stations—and will
undertake a variety of clinical tasks. All candidates in a clinical examination session will be
assessed against the same stations. The four rest stations give you an opportunity to have a
break between the scored stations.

Each station will be of 10 minutes duration (8 minutes for the actual assessment and 2
minutes for the changeover and reading of the written information for the next station).
Stations may use actual patients, standardised patients or role-playing patients (where
possible, appropriately aged individuals are used as role-playing patients). You should regard
the role-playing patients as real patients and treat them accordingly.

Stations assess clinical skills in medicine, surgery, paediatrics, obstetrics, gynaecology,
general practice and psychiatry. Scoring will be structured, with individual aspects of each
station specified under the following broad headings:

• history
• physical examination
• investigations
• diagnosis/differential diagnosis
• therapeutics/management
• counselling/patient education
• clinical procedures.

The structured clinical assessments will make use of examiners from all disciplines.

6.5 Performance requirements
The overall result for each of the 16 marked stations will be recorded as a pass or fail only.
Candidates will be globally graded as clear pass, marginal performance or clear fail.

Candidates qualify for the AMC Certificate if they pass, can do an additional assessment if
they perform marginally, or can repeat the structured clinical assessment if they fail.

Table 5 sets out the performance requirements for the 16-station structured clinical
assessment.
Table 5  Performance requirements: 16-station structured clinical assessment

<table>
<thead>
<tr>
<th>Performance requirements: 16-station structured clinical assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clear pass</td>
</tr>
<tr>
<td>Pass scores in 12 or more stations including:</td>
</tr>
<tr>
<td>- At least one pass in obstetrics/gynaecology</td>
</tr>
<tr>
<td>- At least one pass in paediatrics</td>
</tr>
<tr>
<td>Qualifies for AMC Certificate</td>
</tr>
</tbody>
</table>

Candidates who perform marginally in the 16-station assessment can do an additional assessment, or retest, which is held in conjunction with the next series of examinations. The additional assessment consists of eight scored stations and two rest stations. The eight additional (new content) stations include one obstetrics or gynaecology case and one paediatrics case.

Table 6 sets out the performance requirements for the 8-station structured clinical assessment.

Table 6  Performance requirements: 8-station structured clinical assessment

<table>
<thead>
<tr>
<th>Performance requirements: 8-station structured clinical assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clear pass</td>
</tr>
<tr>
<td>Pass scores in at least 6 of the 8 stations</td>
</tr>
<tr>
<td>Qualifies for AMC Certificate</td>
</tr>
</tbody>
</table>

6.6  Fees
The current clinical examination fees are available on the AMC website: www.amc.org.au.

Clinical examination fees will be payable when a candidate has been scheduled for an examination session. Payment for the clinical examination can only be made once a position has been offered in the examination. Offers are made approximately two weeks after the closing date of the series applied for.

If you obtain a position in the clinical examination and subsequently withdraw, the following withdrawal fees apply:

- Withdrawal prior to closing date for payment: 100% refund
- Withdrawal after acceptance of a place in an examination session: 50% refund
- Withdrawal after venue notice for an examination session sent: No refund

6.6.1  Payment options
Candidates residing overseas have the following payment options:

- credit card—Visa and MasterCard only
• international bank draft—must be drawn on an Australian bank and be in Australian dollars.

Candidates residing in Australia have the following payment options:

• credit card—Visa and MasterCard only
• Australian bank personal cheque—your acceptance will be conditional on the AMC receiving payment by the payment date. Please print the remittance form and send it with your cheque payment.
• Australian money order—your acceptance will be conditional on the AMC receiving payment by the payment date. Please print the remittance form and send it with your money order payment.
• bank cheque—your acceptance will be conditional on the AMC receiving payment by the payment date. Please print the remittance form and send it with your cheque payment.
• ASDOT—you will be advised that your ASDOT payment has been acknowledged. You must enclose the original 'Agreement to Pay' letter as proof of funding approval from ASDOT. Form 929 from Centrelink is not acceptable proof.

Payments must be in Australian dollars by one of the options listed above. Cash will not be accepted.

6.6.2 Assessment Subsidies for the Disadvantaged Overseas Trained program
The Assessment Subsidies for the Disadvantaged Overseas Trained program (ASDOT) assists financially disadvantaged, overseas-trained professionals to meet Australian professional requirements. ASDOT provides financial assistance to cover the cost of approved assessments or examinations that must be passed to qualify for employment in certain professions in Australia.

For further information, including eligibility requirements, refer to the Australian Education International website (www.aei.gov.au) or call the DEEWR Hotline 1300 363 079.

ASDOT applications must be submitted in person through Centrelink.

The Department of Immigration and Citizenship (www.immi.gov.au) provides further information on fees and assistance available for Australian permanent residents and citizens.

6.6.3 Bridging course fee assistance for overseas-trained professionals
You may be able to receive FEE-HELP if you are undertaking a bridging course for overseas-trained professionals. Eligible overseas-trained professionals who are citizens or permanent residents of Australia can access these loans.

For further information and eligibility requirements, please visit the FEE-HELP pages of the Study Assist website (http://studyassist.gov.au).

6.7 Resources
The AMC has a number of publications to assist candidates for the AMC Clinical Examination, including:

• the Clinical Examination Specifications booklet
AMC textbooks available for purchase from our online store.

6.7.1 Clinical Examination Specifications booklet
The Clinical Examination Specifications booklet contains information about:

- the format and content of the examination
- the levels of clinical knowledge, skills and attitudes required to satisfy the requirements of the examination
- the areas and topics covered in the examination
- preparing for the examination
- suggested reading lists for the examination.

The booklet is available on the AMC website: [www.amc.org.au](http://www.amc.org.au)

6.7.2 Suggested textbooks
You can purchase AMC textbooks from our online store ([https://store.amc.org.au](https://store.amc.org.au)) and view other helpful publications in the suggested reading list on the website: [www.amc.org.au](http://www.amc.org.au).

6.7.3 Bridging courses
We provide information on bridging course providers as a service to candidates. We do not endorse the providers whose information appears here. You are responsible for checking that the information is correct and that the aims of the course match your requirements.

**National**

**Victoria**

**Victorian Medical Postgraduate Foundation**
MCQ and Clinical Bridging Courses
Level 8, 27 Victoria Parade
Fitzroy VIC 3065
Email: vmpf@vmpf.org.au
Phone: +61 (3) 9415 1177
Fax: +61 (3) 9416 2624
Website: [http://www.vmpf.org.au](http://www.vmpf.org.au)

**Monash University**
Clinical Bridging Course only
Clinical Education and Professional Development Unit
Building 1, 270 Ferntree Gully Road
Notting Hill, Victoria 3168
Email: caroline.menara@monash.edu
Phone: +61 (3) 9501 5513
Fax: +61 (3) 9501 5547
6.8 Results

Results for the clinical examination are available at 9am on the Thursday following the examination. Results are shown by candidate reference number to comply with Commonwealth privacy legislation.

The results will remain on the website for approximately four weeks.

6.9 Process summary

Figure 10 shows the application and scheduling process for the clinical examination.
Figure 10  Clinical examination: application and scheduling process

Apply for the clinical examination → Receive confirmation of receipt of your application by email → Receive clinical examination placement notice → Take the clinical examination → Did you pass the clinical examination?

Have you been offered a place in the examination series you applied for?

YES  NO

You may apply for the clinical examination again.

Did you pass the clinical examination?

Have your primary medical qualifications been verified by EICS?

YES  NO

You cannot receive an AMC Certificate until your primary medical qualifications have been verified by EICS.

Receive AMC Certificate
7 Specialist Pathway (specialist recognition)

Under the Specialist Pathway (specialist recognition), AMC-accredited specialist medical colleges assess the training and qualifications of overseas-trained specialists for comparability with the training and qualifications of specialists trained in Australia. The colleges set the standards of training and coordinate the training, education and examination of medical specialists in Australia. You must be assessed by an AMC-accredited specialist medical college before you can apply to the Medical Board of Australia for specialist registration.

7.1 Eligibility
To be eligible to apply for specialist assessment, you must:

- have been awarded your primary medical qualification from a training institution listed in the International Medical Education Directory (IMED) on the FAIMER website
- have satisfied all the training and examination requirements to practise in your field of specialty in your country of training. If you cannot meet this requirement, you may be eligible to apply for the Standard Pathway (AMC examinations) and then for a specialist medical college training program.

If your specialist qualification is not in the specialty being assessed, you must provide evidence that the training and examination requirements were completed and passed for that specialty (e.g. obtain a letter from the college confirming this information or a copy of your training or examination curriculum).

7.2 Process summary
Figure 11 summarises the application process for applicants under the Specialist Pathway (specialist recognition).
7.3 Assessment process

The AMC and the specialist medical colleges have different roles in the assessment process:

- The AMC assesses the information in your application and your supporting documentation (as listed in your application checklist—see Appendix B) to determine whether it can refer your application to the relevant specialist college.
- The specialist medical college assesses your training and experience for comparability with the training and experience of an Australian-trained specialist.

The Medical Board of Australia, which administers the registration laws, makes the final decision on whether to grant limited or specialist registration.

Information on registration and application forms for specified training are available on the Medical Board of Australia website (www.medicalboard.gov.au).
The AMC administers the application process and assesses your application and your documentation. It does not:

- advise you on your specialist qualifications, training or experience unless you have completed a formal assessment through the procedures outlined on this website
- provide information on the training, examination or other requirements of the specialist colleges (you should ask the relevant college about such matters)
- issue visas or offer any advice on migration to Australia (information on immigration is available from the Australian Government Department of Immigration and Citizenship (www.immi.gov.au)).
- have any involvement in employing doctors in Australia (information on employment is available from Australian state and territory health authorities—see Appendix A for a list of their websites).
- process applications for postgraduate or specialist training in Australia (information may be available from the relevant specialist college).

7.4 How to apply
Figure 12 gives step-by-step instructions on applying for the Specialist Pathway (specialist recognition).

Figure 12 How to apply for the Specialist Pathway (specialist recognition)
Step 2 | Complete your application

Complete an application to the Australian Medical Council for assessment. This will include the following items:
- Specialist application form
- Supporting documents (including your primary medical qualification)
- See Section 11 for information on EICS verification
- See Section 12 for information on supporting documentation requirements

Important information

Incomplete applications will result in delays to your assessment and will incur a fee.

Step 3 | Review your application before you submit it

Before you submit your application, check that you have completed each section and have your application signed and witnessed.

Important information

If the language used at the medical institution where you obtained your primary and specialist medical qualifications was not English, you will need to provide a full translation through an authorised service.

Ensure that your application has been witnessed by an eligible witness, and that your supporting documentation has been certified correctly by the same witness.
- See Section 12 for information on certification and eligible witnesses

Step 4 | Submit your application

Once your application has been reviewed, submit it to the Australian Medical Council.

Important information

Applications cannot be processed without included payment information.
Evidence of your primary and specialist medical qualifications are required by the AMC with your application and supporting documentation. You cannot be assessed if you do not include it. All documents in support of your application must be clearly legible.
7.5 Curriculum vitae

As part of your application, you must include a CV that includes the following information:

- a list of your primary and specialist qualifications, including dates awarded
- the details of your primary and specialist training
- the start and end dates (month and year) of current and previous jobs and a description of
  the day-to-day duties of each job held
- a list of current registering authorities
- a list of your publications or research papers
- examinations you have undertaken
- any other activities you have been involved in
- the details of at least three current referees.

You will also need to explain any gaps in your employment history.

A curriculum template is available on the AMC website (www.amc.org.au) to assist you in preparing your application for assessment by the relevant specialist college.
8 Area of Need Specialist Pathway

Under the Area of Need Specialist Pathway, overseas-trained specialists are assessed for suitability for a specific declared area of need position.

8.1 Eligibility
You can apply for the Area of Need Specialist Pathway if you have:

- a primary qualification gained from an institution listed in the International Medical Directory (IMED) on the FAIMER website (www.faimer.org).
- a specialist qualification in the specialty of the declared area of need position
- the offer of a declared area of need position.

If your specialist qualification is not in the specialty being assessed, you must provide evidence that the training and examination requirements were completed and passed for that specialty (e.g. a letter from the college confirming this information or a copy of your training or examination curriculum).

To prevent a delay in the assessment of your application, you must submit all the documentation listed in the application form checklists (see Appendix B) and ensure that the position and location details are the same on all the required area of need documents.

8.2 Process summary
Figure 13 summarises the application process for applicants under the Area of Need Specialist Pathway.
Figure 13  Area of Need Specialist Pathway: process summary

Your training institution is listed on IMED FAIMER website for your primary medical qualification

Do you have an AMC candidate number?

NO

If you applied online, complete forms P1 and Area of Need Specialist application form (B)

Primary medical qualification and specialist qualification/s sent to ECFMG for EICS verification

EITHER/OR

If the specialist medical college completes a concurrent assessment (Area of Need suitability and specialist recognition), the college advises the AMC of the outcome, and the AMC advises both you and the Medical Board of Australia of the outcome

You have completed and satisfied all training and examination requirements to practise in your field of specialty in your country of training

Complete Area of Need Specialist application forms (A & B)

Apply online or complete Area of Need Specialist application forms (A & B)

Complete, sign and witness the Area of Need Specialist application forms, attachment to application, Area of Need declaration, position description and letter of offer, and all supporting documents as listed in the checklists. Application should be submitted to both the AMC and specialist medical college simultaneously

The AMC assesses your application

Receive an email to confirm the outcome of your assessment

If the specialist medical college assesses you for Area of Need assessment only, you will be advised
8.3 Assessment process
Overseas-trained specialists who have been offered an area of need position in Australia are assessed by the AMC and the relevant specialist medical college. The AMC and the college conduct their assessments simultaneously, so applications to the AMC and the college need to be submitted at the same time.

An area of need assessment is not an assessment for specialist recognition or for college fellowship; it is an assessment of an individual’s suitability for a specific area of need position. However, some specialist colleges may conduct concurrent assessments of suitability for an area of need position and of comparability to the standard of an Australian-trained specialist in that specialty. The college reports the outcome of a concurrent assessment to the AMC and the AMC distributes the report to the Medical Board of Australia, the applicant, the employer and, where applicable, a third party.

8.4 Employer role
The employer identifies a position that needs to be filled and contacts the relevant specialist medical college for assistance in preparing a detailed position description and key selection criteria.

The position description should include the following information:

- the position title
- a comprehensive statement of duties
- qualifications and experience—identifying and distinguishing between what selection criteria are regarded as ‘essential’ or ‘desirable’, and clarifying whether candidates must show either that they have practical experience or that they have aptitude in a particular aspect of clinical practice
- special requirements of the position, which may be due to the geographic location or specific nature of the medical services to be provided
- clinical practice privileges or appointments relating to the position
- any special conditions of employment
- the remuneration package for the position, including whether the applicant will be providing services that need to attract Medicare rebates.

The employer then contacts the state or territory health authority to have the position declared an area of need position. The employer is expected to demonstrate that advertising has failed to attract a suitably qualified local applicant and that, unless the position is filled, service delivery will be affected adversely. The employer must provide evidence of reasonable efforts to recruit locally.

If access to Medicare is required, the employer will need to contact the Australian Government Department of Health and Ageing to confirm that the position identified as an area of need position is also in a district of workforce shortage.

If a position is approved as an area of need position, the employer matches applicants for area of need positions against the position description and selection criteria, and selects a suitable applicant. The applicant and the employer complete the relevant documentation, including the visa application, where necessary.
8.5 State and territory health authority role
The state and territory health authorities are responsible for approving positions as area of need positions. They decide whether service delivery will be affected to the extent that the position must be filled.

Inquiries relating to area of need approvals should be directed to the area of need/health workforce unit of the relevant state or territory health authority. See Appendix D: for a list of state and territory health authority websites.

8.6 How to apply
Figure 14 gives step-by-step instructions on applying for the Area of Need Specialist Pathway.

Figure 14  How to apply for the Area of Need Specialist Pathway

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**Step 1  |  Choose how to apply**

You can apply online (option A) or you can download, print and submit a paper-based application form from the AMC website (option B).

A Use the Online Application Wizard (for new applicants only)

B Download and print the Area of Need Specialist Application Form from the AMC website (www.amc.org.au)

---

**Important information**

If you have applied for assessment with the AMC before, you must choose option B. Previous applicants for assessment will have received an AMC candidate number.

---

**Step 2  |  Complete your application**

Complete an application to the Australian Medical Council for assessment. This will include the following items:

- Area of Need Specialist application form
- Supporting documents (including your primary medical qualification)
- See Section 11 for information on EICS verification
- See Section 12 for information on supporting documentation requirements

---

**Important information**

Incomplete applications will result in delays to your assessment and will incur a fee.
Step 3 | Review your application before you submit it

Before you submit your application, check that you have completed each section and have your application signed and witnessed. Your application needs to be submitted to both the AMC and the specialist medical college simultaneously.

Important information

If the language used at the medical institution where you obtained your primary and specialist medical qualifications was not English, you will need to provide a full translation through an authorised service.

Ensure that your application has been witnessed by an eligible witness, and that your supporting documentation has been certified correctly by the same witness.

See Section 12 for more information on certification and eligible witnesses.

Important information

Attachment to application, area of need declaration, position description and letter of offer must have the same position and location details.

Important information

Please ensure that you comply with the curriculum vitae requirements.

See Section 7.5 for information on curriculum vitae requirements.

Download the AMC curriculum vitae template from the AMC website (www.amc.org.au)

Step 4 | Submit your application

Once your application has been reviewed, submit it to the Australian Medical Council.

Important information

Applications cannot be processed without included payment information.

Evidence of your primary and specialist medical qualifications are required by the AMC with your application and supporting documentation. You cannot be assessed if you do not include it. All documents in support of your application must be clearly legible.

Step 5 | Receive emailed receipt of your application

Once the AMC has received your application, you will receive an automatically generated email indicating that the AMC has received your application. This is prior to your application being assessed.
Step 6 | Application sent to relevant specialist college

Once the AMC has assessed your application as complete, a letter of support will be sent to you, the college, the Medical Board of Australia, your employer and third party if applicable.

See section 10 for information on specialist medical colleges

Important information

Assessments conducted by specialist colleges may take up to 12 weeks to complete. Please note that this is not an assessment for specialist recognition or college fellowship in Australia. This is to assess your suitability for the Area of Need position.

Step 7 | Receive your assessment outcome

Once the relevant specialist college has assessed your application, you will be advised of the outcome of your assessment.

Important information

Assessment for eligibility to practise in Australia as a specialist at this point is at the discretion of the specialist college and the Medical Board of Australia.
9 Specialists-in-training: primary source verification

If you are a specialist or a specialist-in-training in a country other than Australia and you intend to undertake short-term training (fellowship training/medical conferences) in Australia (no more than two years), you are not required to undergo assessment through the AMC, but you may need to have your qualification/s verified for registration purposes. The ECFMG International Credentials Services (EICS) verifies your qualifications with the institution that issued them.

The AMC assesses your application and required documentation (as per the checklist included in your application form and duplicated in Appendix B) to determine your eligibility to apply.

Once you have secured a training position, you need the approval of both the specialist college and the Medical Board of Australia. The application form for assessment by a specialist college can be found on the Medical Board of Australia website (www.medicalboard.gov.au).

If you already have an AMC candidate number, apply by submitting the Primary Source Verification Application: Specialist-in-Training Form available on the forms page of the AMC website (http://www.amc.org.au/index.php/ass/forms).

If you do not already have an AMC candidate number, you can apply online through the candidates portal (https://candidates.amc.org.au/users/login).

EICS verification of medical qualifications is discussed in section 11.

9.1 Process summary

Figure 15 describes the process for specialist-in-training applicants for primary source verification of their qualifications.
9.2 How to apply
Figure 16 gives step-by-step instructions on how specialists-in-training should apply for primary source verification of their medical qualifications.
Figure 16  How to apply for specialist-in-training (primary source verification)

**Step 1 | Choose how to apply**

You can apply online (option A) or you can download, print and submit a paper-based application form from the AMC website (option B).

**A** Use the Online Application Wizard (for new applicants only)

**B** Download and print the Primary Source Verification Application: Specialist-in-Training from the AMC website (www.amc.org.au)

**Important information**

If you have applied for assessment eligibility with the AMC before, you must choose option B. Previous applicants for assessment will have received an AMC candidate number.

**Step 2 | Complete your application**

Complete an application to the Australian Medical Council for EICS verification. This will include the following items:

Primary Source Verification: Specialist-in-Training application form
Supporting documents (including your primary and/or specialist medical qualification/s)
See Section 11 for information on EICS verification
See Section 12 for information on supporting documentation requirements

**Important information**

Incomplete applications will result in delays to your assessment and will incur a fee.

**Step 3 | Review your application before you submit it**

Before you submit your application, check that you have completed each section and have your application signed and witnessed.

**Important information**

If the language used at the medical institution where you obtained your primary medical qualification was not English, you will need to provide a full translation through an authorised service.

Ensure that your application has been witnessed by an eligible witness, and that your supporting documentation has been certified correctly by the same witness.

See Section 12 for information on certification and eligible witnesses.
Step 4 | Submit your application

Once your application has been reviewed, submit it to the Australian Medical Council.

Important information

Applications cannot be processed without included payment information. Evidence of your primary and/or specialist medical qualification/s are required by the AMC with your application and supporting documentation. Your application cannot be processed if you do not include it. All documents in support of your application must be clearly legible.

Step 5 | Receive receipt of your application

Once the AMC has received your application, you will receive an automatically generated email indicating that the AMC has received your application. This is prior to your application being reviewed.

Step 6 | Receive notification of your application’s status

Once the AMC has reviewed your application, you will receive an email notification of the outcome. You will receive one of the following status outcomes for your application (see the Terminology section for an explanation of terms):

Incomplete
Complete
10 Specialist medical colleges

The application forms for specialists require you to fill in specialty and college codes. The fields of specialist practice and associated codes are shown in Table 7.

Table 7 Fields of specialist practice assessed by specialist medical colleges

<table>
<thead>
<tr>
<th>Field of specialist practice</th>
<th>Specialty code</th>
<th>Specialist college</th>
<th>College code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addiction Medicine</td>
<td>01</td>
<td>Australasian Chapter of Addiction Medicine (AChAM, RACP)</td>
<td>21</td>
</tr>
<tr>
<td>Adult Medicine</td>
<td>01</td>
<td>Royal Australasian College of Physicians (RACP)</td>
<td>10</td>
</tr>
<tr>
<td>General Medicine</td>
<td>01</td>
<td>Adult Medicine Division</td>
<td></td>
</tr>
<tr>
<td>Cardiology</td>
<td>02</td>
<td>Australian College for Emergency Medicine (ACEM)</td>
<td></td>
</tr>
<tr>
<td>Haematology</td>
<td>03</td>
<td>Australian and New Zealand College of Anaesthetists (ANZCA)</td>
<td>1</td>
</tr>
<tr>
<td>Immunology and Allergy</td>
<td>04</td>
<td>Australian College of Dermatologists (ACD)</td>
<td>2</td>
</tr>
<tr>
<td>Clinical Pharmacology</td>
<td>05</td>
<td>Royal Australian College of General Practitioners (RACGP)</td>
<td>16</td>
</tr>
<tr>
<td>Endocrinology</td>
<td>06</td>
<td>Australian College of Rural and Remote Medicine (ACRRM)</td>
<td>23</td>
</tr>
<tr>
<td>Gastroenterology and Hepatology</td>
<td>07</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geriatric Medicine</td>
<td>08</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Infectious Diseases</td>
<td>09</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical Oncology</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Neurology</td>
<td>12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nuclear Medicine</td>
<td>13</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Palliative Medicine</td>
<td>14</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nephrology</td>
<td>15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rheumatology</td>
<td>16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clinical Genetics</td>
<td>18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sleep Medicine</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Respiratory Medicine</td>
<td>22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Field of specialist practice</td>
<td>Specialty code</td>
<td>Specialist college</td>
<td>College code</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>---------------</td>
<td>-----------------------------------------------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Intensive Care Medicine</td>
<td>01</td>
<td>College of Intensive Care Medicine of Australia and New Zealand (CICM)</td>
<td>17</td>
</tr>
<tr>
<td>Intensive Care Medicine</td>
<td>02</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paediatric Intensive Care Medicine</td>
<td>06</td>
<td>Royal Australasian College of Medical Administrators (RACMA)</td>
<td>4</td>
</tr>
<tr>
<td>Obstetrics and Gynaecology</td>
<td>06</td>
<td>Royal Australian and New Zealand College of Obstetricians and Gynaecologists (RANZCOG)</td>
<td>5</td>
</tr>
<tr>
<td>Occupational and Environmental Medicine</td>
<td>01</td>
<td>Australasian Faculty of Occupational and Environmental Medicine (AFOEM, RACP)</td>
<td>6</td>
</tr>
<tr>
<td>Ophthalmology</td>
<td>01</td>
<td>Royal Australian and New Zealand College of Ophthalmologists (RANZCO)</td>
<td>7</td>
</tr>
<tr>
<td>Oral and Maxillofacial Surgery</td>
<td>01</td>
<td>Royal Australasian College of Dental Surgeons (RACDS)</td>
<td>20</td>
</tr>
<tr>
<td>Paediatrics and Child Health</td>
<td>01</td>
<td>Royal Australasian College of Physicians (RACP), Paediatrics and Child Health Division</td>
<td>8</td>
</tr>
<tr>
<td>Paediatric Subspecialties (as for Internal Medicine)</td>
<td>01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Child Health</td>
<td>04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paediatric Emergency Medicine</td>
<td>05</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paediatric Rehabilitation Medicine</td>
<td>06</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pain Medicine</td>
<td>01</td>
<td>Australian and New Zealand College of Anaesthetists, Faculty of Pain Medicine (FPM, ANZCA))</td>
<td>19</td>
</tr>
<tr>
<td>Palliative Medicine&lt;sup&gt;c&lt;/sup&gt;</td>
<td>01</td>
<td>Australasian Chapter of Palliative Medicine (AChPM, RACP)</td>
<td>18</td>
</tr>
<tr>
<td>Pathology</td>
<td>01</td>
<td>Royal College of Pathologists of Australasia (RCPA)</td>
<td>9</td>
</tr>
<tr>
<td>General Pathology</td>
<td>02</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anatomical Pathology</td>
<td>02</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chemical Pathology&lt;sup&gt;d&lt;/sup&gt;</td>
<td>03</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Haematology&lt;sup&gt;d&lt;/sup&gt;</td>
<td>04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Immunology&lt;sup&gt;d&lt;/sup&gt;</td>
<td>05</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Microbiology&lt;sup&gt;d&lt;/sup&gt;</td>
<td>06</td>
<td></td>
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<td>Public Health Medicine</td>
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<td>Australasian Faculty of Public Health Medicine (AFPHM, RACP)</td>
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<td>Australasian Faculty of Rehabilitation Medicine (AFRM, RACP)</td>
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<td>Sexual Health Medicine</td>
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<td>Australasian Chapter of Sexual Health Medicine (AChSHM, RACP)</td>
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<td>Surgery</td>
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<td>Royal Australasian College of Surgeons (RACS)</td>
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<td>General Surgery</td>
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<td>Vascular Surgery</td>
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a May also be assessed through the RCPA.
b May also be assessed through the Australasian Chapter of Palliative Medicine, RACP.
c May also be assessed through RACP.
d May also be assessed through the RACP.

10.1 College assessment procedures

The specialist medical colleges' assessment procedures follow the formal assessment programs for local trainees.

The assessment may include:

- initial assessment of documentary evidence of specialist training overseas and relevant experience, including a review of log books etc.
- a formal interview
- Part I (primary) examination of the relevant college (or a modified examination based on the Part I examination)
- further specialist training
- Part II (membership or fellowship) examination (or a modified examination based on the Part II examination).
Most colleges require applicants to present for an examination as part of the assessment process.

The colleges may change their assessment requirements and procedures at any time.

For further information on college assessment of applications, see Application Procedures and Requirements for Specialist Assessment available on the AMC website (www.amc.org.au) or contact the relevant college.

10.2 College fees
You should approach the relevant specialist medical college for fee information or check its website. A list of college websites is provided at Appendix C.

10.3 College-specific information
You are advised to check the website of the relevant specialist medical college for information on its specific requirements. The advice the AMC has received from some specialist medical colleges about their specific requirements is summarised below.

10.3.1 Australian and New Zealand College of Anaesthetists
The Australian and New Zealand College of Anaesthetists (ANZCA) has advised that Sri Lankan applicants must have completed their specialist training and examinations and have had two years further experience in either the United Kingdom or Australia to be recognised as an independent specialist in Sri Lanka. As all applicants must be recognised as independent specialists in their country of training, Sri Lankan applicants seeking assessment through ANZCA must meet this requirement to be eligible for assessment.

10.3.2 Australian College of Rural and Remote Medicine
Applicants seeking assessment through the Australian College of Rural and Remote Medicine (ACRRM) should visit the ACRRM website (www.acrrm.org.au) to confirm that they meet the eligibility requirements to apply for assessment.

10.3.3 Royal Australian and New Zealand College of Obstetricians and Gynaecologists
The Royal Australian and New Zealand College of Obstetricians and Gynaecologists (RANZCOG) has advised that applicants whose specialist training was completed in Malaysia need to include in their application a 'gazetted' letter confirming the date they were recognised as a specialist in obstetrics and gynaecology in Malaysia.

10.3.4 Royal Australian and New Zealand College of Ophthalmologists
Applicants seeking assessment through the Royal Australian and New Zealand College of Ophthalmologists (RANZCO) should first complete the RANZCO Self Assessment & Explanatory Notes for International Medical Graduates and thoroughly read the assessment information available on the RANZCO website (www.ranzco.edu).

10.3.5 Royal Australian College of General Practitioners
The Royal Australian College of General Practitioners (RACGP) does not accept area of need specialist applications. Applicants should complete and submit the Specialist Application Form with the required documentation as listed in the checklists in the form. Applicants are advised to do a 'self-categorisation' through the RACGP website (www.racgp.org.au) to help them understand which category they may be assigned to. The
self-assessment is only a guide. The RACGP will make all final eligibility and categorisation decisions.

10.3.6 Royal Australasian College of Surgeons
Applicants seeking assessment through the Royal Australasian College of Surgeons (RACS) are advised to visit the RACS website (www.surgeons.org) to familiarise themselves with the Checklist of Requisite Documentation for Specialist and Area of Need Assessment. Applicants must have worked in the specific specialty they want to be assessed in within the past two years to be eligible to apply.
11 Primary source verification of medical qualifications

The International Credentials Services of the Educational Commission for Foreign Medical Graduates (ECFMG) serves international organisations and authorities involved in medical registration, licensing and assessment by obtaining primary source verification of the medical education and registration credentials of medical graduates who completed their medical education outside their jurisdictions.

The AMC uses the services of the ECFMG International Credentials Services (EICS) to verify the qualifications of all international medical graduates applying to it under any of its assessment pathways. EICS verification is mandated under the *Health Practitioner Regulation National Law Act 2009* (National Law) for all IMGs seeking registration in any category in Australia.

11.1 EICS process

The AMC, the ECFMG and the training institutions have different responsibilities in the EICS verification process, as shown in Figure 17.
Figure 17  EICS verification process

**Process guide for EICS verification**

**AMC processes**
- AMC receives EICS verification application
- AMC assesses documentation submitted by candidate – all documentation listed on checklist must be provided by candidate
- AMC processes Authorisation for Release of Information Form, qualification/s and translation/s (where applicable) for EICS verification
- AMC batches information and sends to ECFMG by electronic overnight processing system

**ECFMG processes**
- ECFMG assesses qualification documentation received to ensure qualification format/s and translation/s are correct (takes about 2 weeks)
- ECFMG issues an EICS number. If candidate has provided an existing EICS number and/or USMLE number, this number would be sent in the request to ECFMG
- ECFMG outsources qualification/s to relevant institutions

**Training institution processes**
- Appointed authorised person/s at institution/s completes the verification request as per ECFMG requirements and returns documentation to ECFMG in provided envelope

**ECFMG processes**
- ECFMG verifies completed request received from institution/s (takes about 2 weeks)
- ECFMG updates candidate’s verification status
- ECFMG batches status updates and sends them to AMC by electronic overnight processing system

**AMC processes**
- AMC issues EICS certificates if EICS verification passed
11.2 Processing delays
The ECFMG outsources all EICS verification requests to the authorised person appointed by the relevant training institution. That authorised person is the only person allowed to complete the forms sent by the ECFMG. Therefore, if an institution fails to notify the ECFMG when it appoints a different authorised person or changes any of its details, delays can occur.

Processing delays also occur when an overseas training institution is slow to respond or does not respond to verification requests. The AMC has compiled a list of overseas institutions that have not responded to requests or that have been particularly slow to respond (Appendix D). The institutions listed did not respond to more than 60% of all EICS requests sent to them from the AMC from January 2006 to December 2010. The AMC will update this list as it receives data from the Educational Commission for Foreign Medical Graduates (ECFMG) on the EICS request response rates of overseas institutions.

Regardless of whether your overseas medical training institution is listed, we recommend that you contact the authorised person/s at the institution to confirm that they will complete the EICS verification request and return it to the ECFMG for processing. The ECFMG will advise the AMC of the outcome and the AMC will notify you of it by email.
12 Document requirements

You must provide all the requested information on your application form and all requested documents to enable the AMC to confirm your identity, obtain EICS verification of your qualifications and decide on your eligibility to proceed through an assessment pathway.

The AMC will not assess your application if it is incomplete. Your application will be assessed as incomplete if:

- any section of your application form has not been completed in full
- any required signature is missing
- the appropriate fee has not been paid
- the required supporting information or documents have not been provided
- any of your documents have not been properly certified
- evidence of name variation (if applicable) has not been provided.

If your documentation is incomplete, you will have to pay an incomplete documentation fee of $110 and submit all required documents before the AMC will process your application.

The AMC’s full policy on, and procedures for, incomplete applications is available on its website at www.amc.org.au/images/forms/Incomplete_Policy_and_Procedure.pdf.

12.1 Application forms

When filling out your application form you must ensure that:

- you complete all sections of the application form in full
- you use an eligible witness to sign your declaration
- you complete the form correctly.

If you fail to comply with any of those requirements or if your application has lapsed, you will have to complete a new application form.

If your eligible witness does not state their correct title (e.g. notary public) on the declaration page of your application form, you will have to provide documentary evidence of their title in a statutory declaration.

12.2 Proof of identity

All applicants for medical registration with the Medical Board of Australia will be required to satisfy the Proof of Identity Requirements of the Australian Health Practitioner Regulation Agency (AHPRA) to obtain medical registration. The requirements are available on the AHPRA website (www.ahpra.gov.au).

The AMC has developed its own proof of identity requirements for doctors applying from overseas for assessment through the AMC, because it recognises that some applicants cannot meet some of the AHPRA identification requirements.
12.2.1 Acceptable documents
You must provide a certified copy of your passport and one of the following documents (issued in Australia or overseas):

- a certified copy of your drivers licence
- a certified copy of your credit/debit card (front and back)—only bank-issued cards will be accepted; cards for internet/electronic use only are not acceptable
- a certified copy of your International English Language Testing System Test Report Form (IELTS-TRF) (with photograph)
- a certified copy of your current registration or certificate of good standing from a relevant medical regulatory authority (see the Terminology section at the end of this guide for a description of these terms).

All documents must be:

- certified copies of the original documents
- current/valid at the date of submission.

At least one document in the applicant's current name must include both of the following:

- a recent photograph
- a signature.

You must submit a statutory declaration (see section 12.4) setting out the reasons for any of the following:

- your passport, drivers licence or credit/debit card has no signature
- the signature on your passport, drivers licence or credit/debit card is different from the signature on your application form (declare your preferred signature for use on AMC records)
- any of your documents show a previous name (explain all name variations and state your preferred name for use on AMC records).

If your signature does not appear on your identification documentation, you may submit an eligible form of identification that contains your signature instead of providing a statutory declaration.

12.2.2 Passport requirements
The certified copy of your original passport page(s) must contain the following information:

- name
- nationality
- date of birth (dd/mm/yyyy)
- sex
- place and country of birth
- photograph
- expiry date
- passport number
- signature
If your passport shows only the year you were born rather than the day, month and year, you must submit a statutory declaration to explain why your date of birth only shows the year you were born on your passport identification page rather than the day, month and year as shown on your application form. You should state in the statutory declaration your full date of birth.

12.2.3 Photograph requirements
You must provide two (2) current passport-sized colour photographs with your name clearly printed on the reverse of each photograph:

- Attach one (1) photograph to the application form
- Attach one (1) photograph to the Primary Source Verification of Medical Qualifications: Authorisation for Release of Information Form

If you are applying to be assessed by more than one specialist college, you will need to provide an additional photograph for each college.

All passport-sized photographs must be:

- in colour
- 35–40 mm wide and 45–50 mm long
- good quality
  - sharply focused (not blurred)
  - not too dark and not too light
  - not scanned or homemade
- no more than 12 months old
- unmarked (no ink or marks on the edge)
- in front of a plain light coloured background
- full-front view of head and shoulders with eyes open and clearly visible.

The AMC Certificate will include the photograph you submit; therefore, it should represent a true likeness. The AMC will provide the photograph to the assessing specialist medical college (if applicable) and to the Medical Board of Australia at appropriate points in the application process.

In special circumstances where you are unable to provide a certified copy of your valid passport with photograph, you are required to submit two (2) certified passport-sized photographs.

12.3 Certification
An eligible witness (see section 12.5) should do the following in your presence:

- certify that each document is a true copy of the original (the witness must at least state that it is a 'certified true copy')
- witness your signature on the AMC application forms
- certify every page of all documentation presented (i.e. include the certification wording; their signature, name and title; and the date they made the certification).

The certifications should not cover any of the text, stamps, signatures or information on the provided documentation. Certifications on adhesive labels will not be accepted. If the documentation has been copied back to back, the eligible witness should certify both pages.
If the documentation is certified by a notary public, the notary seal/stamp is required (where possible). If the notary public certifies the document on a separate page, it needs to be correctly notary bound (not stapled).

The witness who originally witnessed your application form declaration should also certify each page of the documentary evidence and/or statutory declaration that you submit. However, if you are unable to contact your original witness, you may use a different eligible witness. You will have to submit a statutory declaration to explain why you are using a different witness. If you are able to contact the witness who originally witnessed your declaration on the application form, you can get that witness to certify your documentation and submit it to the AMC.

12.4 Statutory declarations
A statutory declaration is a written statement declared to be true in the presence of an authorised witness. You are making a statutory declaration when you fill in and sign the 'Declaration by applicant' section of an AMC application form in the presence of an eligible witness (see section 12.5). You also need to provide a statutory declaration setting out the reasons for any of the following:

- your passport, drivers licence or credit card does not contain a signature
- the signature on your passport, drivers licence or credit card is not the same as the signature on your application form
- a document contains a previously used name.

If your eligible witness does not state their correct title (e.g. notary public) on the declaration page of your application form, you need to submit a statutory declaration providing evidence of the correct title.

12.5 Eligible witnesses
The AMC accepts the following persons as eligible witnesses in Australia:

- chief magistrate
- police magistrate
- resident magistrate
- special magistrate
- justice of the peace
- person appointed under the Statutory Declarations Act 1959, as amended, or under a state Act to be a Commissioner for Declarations
- notary public
- person appointed a Commissioner for Declarations under the Statutory Declarations Act 1911, or under that Act as amended, and holding office immediately before the commencement of the Statutory Declarations Act 1959.
The AMC accepts the following persons as eligible witnesses in countries other than Australia:

- notary public
- commissioner of oaths (South Africa, Sudan and Canada only)
- person appointed to hold or act in the office in a country or place outside Australia in an Australian embassy, high commission, legation or other post as:
  - Australian consul-general, consul or vice-consul
  - Australian trade commissioner or consular agent
  - Australian ambassador or high commissioner
  - Australian minister, head of mission, commissioner, chargé d'affaires or counsellor
  - Australian secretary or attaché.

Application forms and documents not correctly certified by an eligible witness are not legally recognised in Australia and will not be accepted.

12.6 Final qualifications
You must submit a certified copy of your original final qualification and a certified English translation if it is in a language other than English. You need to ensure that:

- you include the whole certificate in the copy
- the signatures and titles of officials can be identified.

If the signatures are illegible, you should request your institution to reissue your degree.

The AMC will not accept an uncertified copy of your final qualification.

For security reasons, the copying of an original degree in the Russian language produces an image of the word 'Copy' in Russian. Translations into English must be done from the original qualification rather than from a photocopy of the qualification.

12.7 English translations
If you submit a document that is not in English, you must attach an English translation by an authorised translation service or professional translator.
13 English language proficiency

The Medical Board of Australia requires international medical graduates to provide proof of English language proficiency for all registration categories unless it has granted an exemption. Therefore, all applicants are advised to make arrangements to obtain that proof before they apply under any of the assessment pathways.

Acceptable evidence of English language proficiency may be a certified copy of the original or the original of any one of the following:

- Occupational English Test (OET) results, with grades A or B
- International English Language Testing System (IELTS) Academic Module results, with scores of 7 or higher in each of the 4 components
- a pass in the Professional Linguistic Assessment Board (PLAB) in the United Kingdom (PLAB pass letter)
- a pass in the New Zealand Registration Examination (NZREX) in New Zealand.

The results of the English language examinations must be obtained in one sitting and are valid for only two years from the date of issue.

Specialist and Area of Need Specialist applicants are encouraged to provide evidence of English language proficiency. Alternatively, they can provide reasons for not providing that evidence or state when they can provide it. If evidence of English language proficiency is the only application document outstanding, the AMC will not hold up the application. It will be up to the specialist medical college to decide whether to proceed with the college assessment.

English language proficiency is a requirement of the Medical Board of Australia, not of the AMC. Therefore, the Medical Board is the body responsible for granting exemptions from its requirement.

The Medical Board of Australia’s English language proficiency requirements, including its conditions for granting exemptions, are set out in detail in its English Language Skills Registration Standard available on its website (www.medicalboard.gov.au).
Appendix A: State and territory health authority websites

Australian Capital Territory—ACT Health: www.health.act.gov.au
New South Wales—NSW Health: www.health.nsw.gov.au
Northern Territory—Department of Health: www.nt.gov.au/health
Queensland—Queensland Health: www.health.qld.gov.au
South Australia—SA Health: www.sahealth.sa.gov.au
Tasmania—Department of Health and Human Services: www.dhhs.tas.gov.au
Western Australia—Department of Health: www.health.wa.gov.au
Appendix B: Application checklists

The following checklists are included in the following application forms:

- Standard Pathway Application
- Specialist Application (includes Specialist Application Form A and Specialist Application Form B)
- Area of Need Specialist Application (includes Area of Need Specialist Application A and Area of Need Specialist Application B).

The checklists here have been slightly modified to provide references to relevant sections of this document rather than to website pages and to eliminate the references to this document that are in the checklists that form part of the application forms.
The following checklist should help you collate the required documents. If you do not provide these documents or if the documents you provide are not clearly legible or in full, processing of your application will be delayed. For details about the required documents, see section 12.

- Have you answered all questions on the Standard Pathway Application?

- Have you attached to the Standard Pathway Application 2 current (no older than 12 months) colour passport-sized photographs with your name printed clearly on the back? One is to be attached to the Standard Pathway Application and one to the Primary Source Verification of Medical Qualifications—Authorisation for Release of Information Form.

- Have you completed in full the Primary Source Verification of Medical Qualifications—Authorisation for Release of Information Form and attached to it a current (no older than 12 months) colour passport-sized photograph?

- Have you included a certified copy of your final ‘hang on the wall’ primary medical qualification?

- Have you included a certified copy of an English translation of your primary medical qualification if it is in a language other than English? The translation must have been done by an authorised translation service.

- Have you submitted certified evidence of your identity according to the AMC’s proof of identity requirements (see section 12.2)?

- Has your documentation been certified correctly, dated and signed (with name and title printed) by the same eligible witness who witnessed your Standard Pathway Application? See section 12.5 for a list of eligible witnesses. If a different eligible witness has certified your documentation or witnessed your application, you must correctly complete a statutory declaration to explain why a different witness was used.

- Have you provided a statutory declaration or change of name documentation for any name variations in your application or any of the supporting documentation you are submitting?

- Have you included a cheque or money order or your credit card details for payment of the assessment fee?

- Have you attached to any document that is in a language other than English an English translation conducted by an authorised translation service or a professional translator and are the details of that translation service or translator on the translated document?

- Have you provided proof of English language proficiency? The AMC encourages candidates to demonstrate their English language proficiency before undertaking the AMC examinations. However, it is not an examination requirement. Applicants will be required to demonstrate valid evidence of English language proficiency when presenting to the Medical Board of Australia seeking medical registration.
The following checklist will assist you in collating the required documents. If you do not provide these documents or if the documents you provide are not clearly legible or in full, processing of your application will be delayed. For details about the required documents, see section 12.

☐ Have you answered all questions on Specialist Application (A)?

☐ Have you attached two (2) current (no older than 12 months) colour passport-sized photographs with your name printed clearly on the back? One should be attached to Specialist Application (A) and the other to the Primary Source Verification of Medical Qualification—Authorisation for Release of Information Form.

☐ Have you completed in full the Primary Source Verification of Medical Qualifications—Authorisation for Release of Information Form and attached to it a current (no older than 12 months) colour passport-sized photograph?

☐ Have you included certified copies of your final ‘hang on the wall’ primary qualification and your specialist qualification(s)?

☐ Have you included certified copies of the English translations of your primary or specialist qualifications if those qualifications are in a language other than English? The translations must have been done by an authorised translation service.

☐ Have you submitted certified evidence of your identity according to the AMC’s proof of identity requirements (see section 12.2)?

☐ Has your documentation been certified correctly, dated and signed (name and title printed) by the same eligible witness who witnessed your Specialist Application (A)? See section 12.5 for a list of eligible witnesses. If a different eligible witness certified your documentation or witnessed your application, you must correctly complete a statutory declaration to explain why a different witness was used.

☐ Have you provided a statutory declaration or change of name documentation for any name variations in your application or any of the supporting documentation you are submitting?

☐ Have you provided evidence of English language proficiency? If you have not, the AMC will require an explanation of why it has not been provided or an indication of when it will be provided. Evidence of English language proficiency is required in accordance with the English Language Skills Registration Standard of the Medical Board of Australia, which is available on the Medical Board of Australia website (www.medicalboard.gov.au).

☐ Have you included a cheque or money order or your credit card details for payment of the application fee?

☐ Have you attached to any document that is in a language other than English an English translation conducted by an authorised translation service or a professional translator? Has that authorised translator included their details on the actual translated page or, if on a separate page, correctly bounded it (no staples)?
Checklist for Specialist Application (B)

For details about the required documentation, see section 12.

☐ Proof of completion of 12 months training as an intern and details of the training program

☐ Certificates of completion of training programs conducted by the specialist medical body

☐ Details of basic specialist training (or equivalent) and advanced specialist training (or equivalent) covering:

☐ periods of training

☐ status of hospitals/institutions

☐ number and nature of clinics

☐ levels of appointment

☐ Details of clinical responsibility to inpatients

☐ Logbooks of procedures carried out

☐ Special studies/research undertaken, including:

☐ forms of supervision and names, positions and qualifications of supervisors

☐ supervisors’ reports for each training period

☐ Certificates of specialist examination passed and names of specialist medical bodies conducting the examinations

☐ Details of specialist examinations, including:

☐ number and type of examination (MCQ, viva voce, clinical)

☐ subject areas of each examination

☐ Published research papers and other specialist papers

☐ Certificates of Fellowship of specialist medical bodies and/or specialist qualifications

☐ Post-Fellowship experience, including the location, nature and duration of specialist practice
Certificate of good standing/certificate of registration status (see the Terminology section for a description of these terms) from the appropriate registration body or bodies covering the most recent two-year period of practice. The Certificate of Good Standing/Registration Status must be dated within six months from the date of receipt of the application unless otherwise stated on certificate.

Names and current contact details of referees (preferably three)

Curriculum vitae. The curriculum vitae must include in the one document and not as attachments:
- list of primary and specialist qualifications, including dates awarded
- details of primary and specialist training
- full employment history in chronological order (mm/yy) and brief description of each job held
- an explanation of any gaps in your employment history
- list of current registering authorities
- list of publications, research papers, examinations taken and any other activities
- minimum of three referees

A description of involvement in MOPS/CME/CPD programs

Other relevant supporting material
The following checklist will help you collate the required documents. If you do not provide these documents or if the documents you provide are not clearly legible or in full, processing of your application will be delayed. For details about the required documents, see section 12.

- Have you answered all questions on the Area of Need Specialist Application (A) form?
- Have you attached two (2) current (no older than 12 months) colour passport-sized photographs with your name printed clearly on the back? One is to be attached to the Area of Need Specialist Application (A) and the other to the Primary Source Verification of Medical Qualifications: Authorisation for Release of Information Form.
- Have you completed in full the Primary Source Verification of Medical Qualifications: Authorisation for Release of Information Form and attached to it a current (no older than 12 months) colour passport-sized photograph?
- Have you included certified copies of your final ‘hang on the wall’ primary qualification and your specialist qualification(s)?
- Have you included certified copies of the English translations of your primary or specialist qualifications if those qualifications are in a language other than English? The translations must have been done by an authorised translation service.
- Have you submitted certified evidence of your identity according to the AMC’s proof of identity requirements (see section 12.2)?
- Has your documentation been certified, dated and signed (with name and title printed) by the same person who witnessed your Area of Need Specialist Application (A)? See section 12.5 for a list of eligible witnesses. If a different eligible witness certified your documentation or witnessed your application, you must correctly complete a statutory declaration to explain why a different witness was used.
- Have you provided a statutory declaration or change of name documentation for any name variations in your application or in any of the supporting documentation you are submitting? Please also state the name you wish to use for AMC purposes.
- Have you provided evidence of English language proficiency? If proof is not provided, the AMC will require an explanation of why it has not been provided or an indication of when it will be provided. Evidence of English language proficiency is required in accordance with the English Language Skills Registration Standard of the Medical Board of Australia, which is available on its website: www.medicalboard.gov.au.
- Have you included a cheque or money order or your credit card details for payment of the application fee?
- Have you attached to any document that is in a language other than English an English translation conducted by an authorised translation service or a professional translator? Has that authorised translator included their details on the actual translation page or, if on a separate page, have they correctly bounded it (no staples)?
For details about the required documents, see section 12.

- Proof of completion of 12 months training as an intern and details of the training program
- Certificates of completion of training programs conducted by the specialist medical body
- Details of basic specialist training (or equivalent) and advanced specialist training (or equivalent) covering:
  - periods of training
  - status of hospitals/institutions
  - number and nature of clinics
  - levels of appointment
  - clinical responsibility to inpatients
  - Logbooks of procedures carried out
  - Special studies/research undertaken, including:
    - forms of supervision and names, positions and qualifications of supervisors
    - supervisors' reports for each training period
  - Certificates of specialist examination passed and names of specialist medical bodies conducting the examinations
  - Details of specialist examinations, including:
    - number and type of examination (MCQ, viva voce, clinical)
    - subject areas of each examination
  - Published research papers and other specialist papers
  - Certificates of Fellowship of specialist medical bodies and/or specialist qualifications
  - Post-Fellowship experience, including the location, nature and duration of specialist practice
Certificate of good standing/certificate of registration status (see the Terminology section for a description of these terms) from the appropriate registration body or bodies covering the most recent two-year period of practice. The Certificate of Good Standing/Registration Status must be dated within six months from the date of receipt of the application unless otherwise stated on certificate.

Names and current contact details of referees (preferably three)

Curriculum vitae. The curriculum vitae must include the following as part of the one document and not as attachments:

- list of primary and specialist qualifications, including dates awarded
- details of primary and specialist training
- full employment history in chronological order (mm/yy) and description of your day-to-day duties for each job held
- an explanation of any gaps in your employment history
- list of current registering authorities
- list of publications, research papers, examinations taken and any other activities
- minimum of three referees

A description of involvement in MOPS/CME/CPD programs

Other relevant supporting material
The following checklist will help you collate the required documents. If you do not provide these documents or if the documents you provide are not clearly legible or in full, processing of your application will be delayed. For details about the required documents, see section 12.

☐ Have you answered all questions on the Primary Source Verification Application—Specialist-in-Training form?

☐ Have you included certified copies of your final ‘hang on the wall’ primary qualification and your specialist qualification(s)?

☐ Have you completed in full the Primary Source Verification of Medical Qualifications—Authorisation for Release of Information Form and have you attached to it a current (no older than 12 months) colour passport-sized photograph with your name printed clearly on the back?

☐ Have you included certified copies of the English translations of your primary or specialist qualifications if those qualifications are in a language other than English? The translations must have been done by an authorised translation service.

☐ Have you submitted certified evidence of your identity according to the AMC’s proof of identity requirements available on the AMC website (http://www.amc.org.au)?

☐ Has your documentation been certified correctly, dated and signed (with name and title printed) by the same eligible witness who witnessed your Primary Source Verification Application—Specialist-in-Training form? A list of eligible witnesses can be found on the AMC website (http://amc.org.au). If a different eligible witness certified your documentation or witness your application, you must correctly complete a statutory declaration to explain why a different witness was used.

☐ Have you provided a statutory declaration or change of name documentation for any name variations in your application or any of the supporting documentation you are submitting?

☐ Have you included a cheque or money order or your credit card details for payment of the application fee?

☐ Have you attached to any document that is in a language other than English an English translation conducted by an authorised translation service or a professional translator? Has that authorised translator included their details on the actual translated page or, if on a separate page, have they correctly bounded it (no staples)?
Appendix C: Specialist medical college websites

Australasian College for Emergency Medicine (ACEM): www.acem.org.au

Australasian College of Dermatologists (ACD): www.dermcoll.asn.au

Australian College of Rural and Remote Medicine (ACRRM): www.acrrm.org.au

Australian and New Zealand College of Anaesthetists (ANZCA): www.anzca.edu.au

Australian and New Zealand College of Anaesthetists (ANZCA)—Faculty of Pain Medicine: www.anzca.edu.au/fpm

College of Intensive Care Medicine of Australia and New Zealand (CICM): www.cicm.org.au

Royal Australasian College of Dental Surgeons (RACDS): www.racds.org

Royal Australasian College of Medical Administrators (RACMA): www.racma.edu.au

Royal Australasian College of Physicians (RACP)—Adult Medicine Division: www.racp.edu.au/page/adult-medicine-division


Royal Australasian College of Physicians (RACP)—Australasian Faculty of Occupational and Environmental Medicine: www.afoem.racp.edu.au

Royal Australasian College of Physicians (RACP)—Australasian Faculty of Public Health Medicine: www.afphm.racp.edu.au


Royal Australasian College of Physicians (RACP)—Australasian Faculty of Rehabilitation Medicine: www.afrm.racp.edu.au

Royal Australasian College of Surgeons (RACS): www.surgeons.org

Royal Australian College of General Practitioners (RACGP): www.racgp.org.au

Royal Australian and New Zealand College of Obstetricians and Gynaecologists (RANZCOG): www.ranzcog.edu.au

Royal Australian and New Zealand College of Ophthalmologists (RANZCO): www.ranzco.edu

Royal Australian and New Zealand College of Psychiatrists (RANZCP): www.ranzcp.org
Royal Australian and New Zealand College of Radiologists (RANZCR): www.ranzcr.edu.au

Royal College of Pathologists of Australasia (RCPA): www.rcpa.edu.au
## Appendix D: List of overseas institutions slow to respond to EICS requests

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<th>Country</th>
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**Terminology**

**area of need.** An area in which the general population’s need for health care is not being met.

**authorised translation service.** A registered or sworn translator; their details must appear on each translated page.

**CAT.** Computer adaptive test—a form of computer-based test administration in which each candidate takes a unique, customised examination.

**CAT MCQ examination authorisation.** An AMC-issued document authorising an eligible applicant to schedule for one examination event covered in a 12-month period (authorisation period).

**CAT MCQ examination event.** One of a number of events within a 12-month authorisation period—you can choose to sit the CAT MCQ examination at only one of the events.

**certificate of good standing (CGS).** A certificate issued by the registering authority in the jurisdiction in which a candidate has been registered and practising that states whether the candidate has had any disciplinary actions or cases against them. The certificates expire six months from the date of issue unless otherwise stated on the certificate.

**certificate of registration status (CRS).** A certificate issued by the registering authority in the jurisdiction in which a candidate has been registered and practising stating whether the candidate has had any disciplinary actions or cases against them. The certificate expires six months from the date of issue unless otherwise stated on the certificate.

**competent authority.** An overseas assessment or accreditation body approved by the AMC as competent to assess basic medical education and clinical skills for registration or licensing purposes. See Table 1.

**complete.** The status the AMC gives to an application when it has received all documents—correctly witnessed and translated (where applicable)—listed on the application checklist/s.

**conditional.** An AMC-determined status given to Standard Pathway applicants who have not submitted all required documentation. They may apply for an MCQ examination authorisation and sit one examination, but their examination results will be withheld until the AMC receives all outstanding documentation.

**ECFMG.** Educational Commission for Foreign Medical Graduates.

**EICS.** ECFMG International Credentials Services.

**eligible.** An AMC-determined status given to Standard Pathway applicants whose applications have been assessed as complete. They are eligible to apply for an MCQ examination authorisation and schedule for the AMC examinations.

**FAIMER.** Foundation for Advancement of International Medical Education and Research.

**final qualification.** Your ‘hang on the wall’ degree awarded at convocation.
**full English translation.** A word-for-word translation from the original language to English.

**GMC.** General Medical Council (UK).

**IMED.** International Medical Education Directory of the Foundation for Advancement of International Medical Education and Research (FAIMER).

**incomplete.** The status the AMC gives to an application when it has not received all documents—correctly witnessed and translated (where applicable)—listed on the checklist/s.

**ineligible.** An AMC-determined status given to Standard Pathway applicants who have not supplied the documentation required to assess their training and qualifications. They cannot apply for a CAT MCQ examination authorisation.

**international medical graduate (IMG).** A medical practitioner who has obtained a primary medical qualification from a training institution listed in the International Medical Education Directory (IMED) of the Foundation for the Advancement of International Medical Education and Research or has completed additional postgraduate specialty training and is recognised as a specialist in the country that provided the training.

**licence verification.** A certificate issued by the registering authority in the jurisdiction in which a candidate has been registered and practising that states whether the candidate has had any disciplinary actions or cases against them. The certificate expires six months from the date of issue unless otherwise stated on the licence verification.

**LMCC.** Licentiate of the Medical Council of Canada.

**MCNZ.** Medical Council of New Zealand.

**NZREX.** New Zealand Registration Examination.

**pilot items.** Non-scored items in the AMC CAT MCQ Examination used to test and calibrate new questions for possible use in future examinations.

**PLAB.** Professional and Linguistic Assessments Board.

**provisional.** An AMC-determined status given to Standard Pathway applicants who have provided their provisional qualification but have not provided their final qualification. They can complete the AMC examination process, but their AMC Certificate will not be issued until they submit a certified copy of their final qualification and EICS verification is confirmed.

**statutory declaration.** A written statement declared to be true in the presence of an authorised witness.

**USMLE.** United States Medical Licensing Examination.